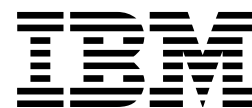IBM

IBM BookManager BookServer for World Wide Web for AIX and Linux: Getting Started Version 2 Release 2

IBM BookManager BookServer
for World Wide Web for AIX and Linux:
Getting Started Version 2 Release 2

Notices

References in this publication to IBM products, programs, or services do not imply that IBM intends to make these available in all countries in which IBM operates. Any reference to an IBM product, program, or service is not intended to state or imply that only that IBM product, program, or service may be used. Any functionally equivalent product, program, or service that does not infringe any of the intellectual property rights of IBM may be used instead of the IBM product, program, or service. The evaluation and verification of operation in conjunction with other products, except those expressly designated by IBM, are the responsibility of the user.

Licensees of this program who wish to have information about it for the purpose of enabling: (i) the exchange of information between independently created programs and other programs (including this one) and (ii) the mutual use of the information which has been exchanged, should contact the SWS General Legal Counsel, IBM Corporation, Department TL3 Building 062, P. O. Box 12195, Research Triangle Park, NC 27709-2195. Such information may be available, subject to appropriate terms and conditions, including in some cases, payment of a fee.

IBM may have patents or pending patent applications covering subject matter in this document. The furnishing of this document does not give you any license to these patents. You can send license inquiries, in writing, to the IBM Director of Licensing, IBM Corporation, North Castle Drive, Armonk, NY 10504-1785.

IBM may change this publication, the product described herein, or both.

Trademarks

The following terms are trademarks of the IBM Corporation in the United States or other countries:

> AIX
> Apache
> BookManager
> BookServer
> CICS
> Domino
> DOS
> IBM
> Internet Connection Server
> Operating System/2
> OS/2
> OS/400
> MVS
> RISC System/6000
> VM

The following terms are trademarks of other companies:

Linux	Red Hat Corporation
Netscape	Netscape Corporation
Microsoft	Microsoft Corporation
Microsoft Internet Explorer	Microsoft Corporation

Windows	Microsoft Corporation
Windows NT	Microsoft Corporation
Pentium	Intel Corporation

Contents

Chapter 1. Introduction to BookManager BookServer

The IBM BookManager BookServer is a specialized World Wide Web server that lets information providers make BookManager electronic libraries, containing electronic books, bookshelves, and bookcases available on the Internet. You can read and search for information in these libraries using any Web browser such as Netscape Navigator or Internet Explorer. Hypertext links within a BookManager electronic book can link to any Internet resource.

Publish on the Web

BookManager BookServer translates your BookManager book text into HTML and serves it to a Web browser when requested. BookManager BookServer for AIX translates internal format pictures in your books into GIF format (both AIX and Linux versions directly extract web format pictures) to be served up at the same time. This means you can maintain one copy of your source—in its original word-processor format—and use its content in multiple platforms and media, such as softcopy on workstation or Web, or traditional hardcopy.

For information on using BookManager BookServer to create and maintain a library of electronic books on a Web server, see Chapter 4, "Managing BookManager BookServer" on page 31.

Read BookManager Books on the Web

Use your favorite Web browser to access BookManager electronic books, bookshelves, and bookcases on the Web, taking full advantage of BookManager's powerful search capabilities and easy toolbar navigation.

To find out more about how to use BookManager BookServer to access a BookManager BookServer electronic library and read BookManager electronic books, see Chapter 3, "Using BookManager BookServer" on page 5.

1.1 The BookManager BookServer Advantage

BookManager BookServer offers significant advantages over the traditional methods for storing and serving World Wide Web documents as HTML and GIF files.

For the information provider:

Creating books

- You can store up to 10 times more content on the same amount of server disk space.
- You can create your BookManager books using a wide variety of tools: supported word processors, SGML and BookMaster.
- BookManager BookServer supports all BookManager document elements, including those not directly supported in HTML, such as complex tables.
- Table of contents, list of figures, and list of tables are automatically generated when the book is built, unless specified differently by the author.

1

Distributing books

- You can distribute the same electronic book files unchanged across media types (diskette, CD-ROM and WWW) and across operating systems (OS/2, Windows, AIX, Linux, DOS, MVS, VM, OS/400 and CICS).
- Each electronic book is a single, readily portable and self-contained file, rather than a large number of separate HTML and GIF files.
- Your readers have remote access to BookManager libraries from Web browsers across every platform.
- A single BookManager server can serve books, bookshelves, and bookcases from its own or from multiple remote file systems. Their actual location is not part of the URL of a document and is transparent to readers.Therefore the server administrator can move files around, for example, from mainframe to AIX or Linux systems, and vice-versa, without affecting how readers access books. (Note: Appropriate remote file system support is needed for this, such as Network File System, Andrew File System, or LAN File Services/ESA. These products are not included with BookManager BookServer.)

For the reader:

- You can read a BookManager book using any Web browser on any Web platform
- BookManager BookServer supports fuzzy and morphological full-text searching across entire books and bookshelves, not just the currently loaded HTML file.
- You can easily move around within a book by using the navigational features of the browser as well as the intuitive icon push buttons of the BookManager BookServer toolbar. In addition, a table of contents, list of figures, list of tables and an index are available, if enabled by the author.

For information on how to use BookManager BookServer, see Chapter 3, "Using BookManager BookServer" on page 5.

Chapter 2. Product Prerequisites

2.1 Server Product Prerequisites

2.1.1 Software

Software prerequisites for the BookManager BookServer for AIX:

- IBM AIX Version 4.1.5 or higher, with TCP/IP communications software
- Any of the following Windows-based HTTPD servers that conform to the HTML 2.0 standard and CGI 1.1 specification, and that work on the installed version of the Windows operating system:
  - IBM Internet Connection Server or Lotus Domino Go WebServer
  - Lotus Domino Server
  - Netscape Enterprise Server
  - IBM Apache Server
- Any World Wide Web browser that conforms to the HTML 2.0 standard. A browser is required for BookManger BookServer administration. It may be installed on the same machine as the BookManager BookServer or on any other machine with an operating system that supports Web browsers.

Software prerequisites for the BookManager BookServer for Linux:

- See the README file.

2.1.2 Hardware

Hardware prerequisites for the BookManager BookServer for AIX:

- An IBM RISC System/6000 or IBM Power Series Family computer (100MHz or higher recommended) supported by the AIX operating system
- 32MB of available random access memory (RAM)
- 20MB of hard-disk drive storage in addition to that required by the operating system (after installation) [1] and 4MB installation hard-disk storage
- A CD-ROM drive (for installation)
- A display device supported by the operating system
- A pointing device supported by the operating system

Hardware prerequisites for the BookManager BookServer for Linux:

- See the README file.

---

[1] Allow an additional 0.5Kb hard-disk storage for each book listed in the BookManager BookServer Catalog, regardless of where the book resides. In addition, allow sufficient disk space for caching of images, frames, notes, and locally resident .BOO, .BKS, .BKC, .BKI files.

2.2 Client Product Prerequisites

2.2.1 Software

Software prerequisites for BookManager BookServer clients

- An HTML World Wide Web browser product that conforms to the HTML 2.0 standard, and related Internet connectivity software

- For BookServer frame support (when enabled by the BookServer Administrator), a browser which supports frames, such as Netscape Navigator 4.0 or Microsoft Internet Explorer 4.0 (or their equivalent) with javascript enabled.

Chapter 3. Using BookManager BookServer

3.1 The BookManager BookServer Library

Description: The BookManager BookServer library is a group of electronic books made available over the World Wide Web on an IBM BookManager server. You can pick a book to read by finding it in the Catalog of All Books, in a bookcase, or in a bookshelf.

Using the Library Page: The BookManager BookServer Library page is displayed when you first access BookManager BookServer. You can choose the following items on the Library page:

Find field

Allows you to find any book in the BookManager BookServer catalog. Type all or part of a book title orname (for example, `EPHX2M00`), or document number, and choose the **Find** push button. The books that are found are displayed on the Catalog of All Books page. To display every book in the library, leave the Find field blank and choose the Find push button.

Browse Bookcases

Lists BookManager bookcases, which contain bookshelves and other bookcases.

Browse Bookshelves

Lists BookManager bookshelves, which contain books that have been grouped by special interest.

Administration

Displays the Administration page, which is used to manage a BookManager BookServer library.

Help

Provides help for the Library page.

Getting Started push button

Links to the online Getting Started Version 2 Release 2 book (the book you are reading now), where you can read about BookManager BookServer and how to use its features.

Product Information push button

Displays product and service level information about BookManager BookServer.

3.1.1 The Catalog of All Books Page

Description: The Catalog of All Books page lists all books in the library whose titles, names, or document numbers match the information you typed in the Find field on the Library page. The book list is subdivided by collection.

What is the Catalog of All Books? The Catalog of All Books contains every book that is available to you through BookManager BookServer.

Using the Catalog of All Books Page: On the Catalog of All Books page, you can:

- Open a book by clicking on its title or icon.

- Look for specific books in the Catalog. Type all or part of a book title, name, or document number in the Find field and choose the Find push button (or press Enter). BookManager BookServer looks through the entire catalog, not just the list of books currently displayed on the Catalog of All Books page.
- List every book in the Catalog by choosing the Refresh push button. The book list is subdivided by collection.

Navigation buttons:

 Library —Returns you to the Library page

 Bookshelves —Takes you to the Bookshelves page

 Help —Provides help for the page you are on

Push buttons:
- **Find**—Displays a list of all books in the Catalog whose titles, names, or document numbers match the information entered in the Find field
- **Refresh**—Lists every book in the Catalog, grouped by collection

Columns:
- **Book Title**—Title of the book
- **Name**—File name of the book
- **Date**—Date the book was created or last updated
- **Document Number**—Document number of the book

Additional Information:
- 3.1.6, "Using the Find Field" on page 12

3.1.2 The Bookcases Page

Description: The Bookcases page lists the bookcases available to you through BookManager BookServer. A **bookcase** contains bookshelves, other bookcases, or both. You access the Bookcases page by choosing the *Browse Bookcases* icon on the Library page.

Using the Bookcases Page: On the Bookcases page, you can:
- Choose a specific bookcase to display the bookshelves and bookcases it contains.
- Look for specific bookcases and bookshelves. Type all or part of a bookcase or bookshelf title or name in the Find field and choose the Find push button (or press Enter). BookManager BookServer looks at the titles and names of all the bookcases in the library and all bookshelves contained within bookcases. It ignores bookshelves not contained within bookcases. The Bookcases page is redisplayed, presenting the matches found. To restore the original list of bookcases, choose the Refresh push button.
- Sort the list of bookcases by title, name, or date. Choose the Sort push button.

Navigation buttons:

 Library —Returns you to the Library page

 Help —Provides help for the page you are on

Push buttons:
- **Find**—Displays a list of all bookcases and bookshelves within bookcases whose titles or names match the information entered in the Find field
- **Sort**—Lets you sort the bookcases by title, name, or date

- **Refresh**—Restores the original list of bookcases that appeared before you used the Find field

Columns:
- **Bookcase Title**—Title of the bookcase
- **Name**—File name of the bookcase
- **Date**—Date the bookcase was created or last updated

Additional Information:
- 3.1.6, "Using the Find Field" on page 12

3.1.2.1 Sorting the Bookcases

Description: You can temporarily rearrange the order in which bookcases are listed by choosing the Sort push button on the Bookcases page. A form titled *Sort the Bookcases* is displayed to allow you to change the order of the bookcases.

How to sort the list of bookcases: In the *Sort the Bookcases* form, you can change the order in which the bookcases are listed according to following elements:
- Title (the default)
- Name
- Date

Choose an element from the list and then choose the Sort push button. The list of bookcases is redisplayed with the bookcases sorted by the element you chose.

Push buttons:
- **Sort**—Sorts the Bookcases as specified
- **Reset**—Resets the sort order to the default
- **Help**—Provides help for sorting a list of bookcases

3.1.3 The Bookcase Page

Description: The Bookcase page lists the contents of a specific bookcase. A **bookcase** contains bookshelves, other bookcases, or both. You access the Bookcase page by choosing a specific bookcase from the Bookcases page. (To create a bookcase, see 4.4.4, "Creating a Bookcase" on page 39.)

Using the Bookcase Page: On the Bookcase page, you can:
- View a bookshelf or bookcase by clicking on its title or icon.
- Look for specific bookshelves and bookcases contained within this bookcase. Type all or part of a bookcase or bookshelf title or name in the Find field and choose the Find push button (or press Enter). The Bookcase page is redisplayed, presenting the matches found. To restore the original list, choose the Refresh push button.
- Sort the list of bookshelves and bookcases by title, name, or date. Choose the Sort push button.

Navigation buttons:

Library —Returns you to the Library page

Bookcases —Returns you to the Bookcases page

Bookshelves —Takes you to the Bookshelves page

Help —Provides help for the page you are on

Push buttons:
- **Find**—Displays a list of all the bookshelves and bookcases within this bookcase whose titles or names match the information entered in the Find field
- **Sort**—Lets you sort the bookshelves and bookcases within this bookcase by title, name, or date
- **Refresh**—Restores the original list of bookshelves and bookcases that appeared before you used the Find field

Columns:
- **Title**—Title of the bookshelf or bookcase
- **Name**—File name of the bookshelf or bookcase

Bookcase Description: This information appears at the bottom of the Bookcase page:
- **Name**—File name of the bookcase
- **Path**—Directory path and filename of the bookcase
- **Date**—Date when the bookcase was created or last updated

Additional Information:
- 4.4.4, "Creating a Bookcase" on page 39
- 3.1.6, "Using the Find Field" on page 12

3.1.3.1 Sorting a Bookcase

Description: You can temporarily rearrange the order in which items are listed in the bookcase you are viewing by choosing the Sort push button on the Bookcase page. A form titled *Sort a Bookcase* is displayed to allow you to change the order of the bookshelves and nested bookcases.

How to Sort the Bookcase: In the *Sort a Bookcase* form, you can sort the bookcase by name or descriptive title.

Select **Sort by Name** or **Sort by Title** and then choose the **Sort** push button. The bookcase is redisplayed with the items sorted by the element you chose.

Push buttons:
- **Sort**—Sorts the bookcase as specified
- **Reset**—Resets the sort order to the default
- **Help**—Provides help for sorting a bookcase

3.1.4 The Bookshelves Page

Description: The Bookshelves page lists the bookshelves and collections available to you through BookManager BookServer. You access the Bookshelves page by choosing the *Browse Bookshelves* icon on the Library page.

Using the Bookshelves Page: On the Bookshelves page, you can:
- Choose a specific bookshelf to display a list of the books it contains.
- Look for specific bookshelves. Type all or part of a bookshelf title or name in the Find field and choose the Find push button (or press Enter). The Bookshelves page is redisplayed, presenting the matches found. To restore the original list, choose the Refresh push button.
- Sort the list of bookshelves and collections by title, name, or date.
- View all bookshelves only, all collections only, or all bookshelves and collections. Choose the View push button.

Navigation buttons:

Library —Returns you to the Library page

Help —Provides help for the page you are on

Push buttons:
*   **Find**—Displays a list of all bookshelves whose titles or names match the information entered in the Find field
*   **View**—Lets you view all bookshelves only, all collections only, or all bookshelves and collections
*   **Sort**—Lets you sort the bookshelves by title, name, or date
*   **Refresh**—Restores the original list of bookshelves that appeared before you used the Find field

Columns:
*   **Title**—Title of a bookshelf or collection
*   **Name**—File name of a bookshelf or a system assigned name (for example, 4-COLLECTION) for a collection
*   **Date**—Date the bookshelf was created or last updated.

Additional Information:
*   3.1.6, "Using the Find Field" on page 12

3.1.4.1 Viewing the Bookshelves

You can decide whether you want the Bookshelves page to display a list of all bookshelves only, all collections only, or all bookshelves and collections. Choosing one or the other may shorten the list.

After you select a view, the Bookshelves page displays *all* bookshelves or collections or both, that exist in the library. This happens even if, prior to setting the view, you used the Find field to display a subset of library items.

The view you select only temporarily overrides the default view set by the administrator on the Administration page. The view returns to the administrator defaults the next time you load the Bookshelves page.

Regardless of the view you select, the Find function operates according to the view set by the administrator. For example, if the administrative setting is bookshelves only, and you set the view to both bookshelves and collections before using the Find field, the Find function looks for matches only among bookshelves.

Changing Your Bookshelves View: To select a view:
1.   Choose the **View** push button on the Bookshelves page.
2.   On the page titled *Viewing the Bookshelves*, make a choice in the list box and choose the **View** push button.

Additional Information:
*   3.1.6, "Using the Find Field" on page 12

3.1.4.2 Sorting the Bookshelves

Description: You can temporarily rearrange the order in which bookshelves are listed by choosing the Sort push button on the Bookshelves page. A form titled *Sort the Bookshelves* is displayed to allow you to change the order of the bookshelves.

How to sort the Bookshelves: In the *Sort the Bookshelves* form, you can change the order in which the bookshelves are listed according to following elements:
- Title (the default)
- Name
- Date

Choose an element from the list and then choose the Sort push button. The list of bookshelves is redisplayed with the bookshelves sorted by the element you chose.

Push buttons:
- **Sort**—Sorts the Bookshelves as specified
- **Reset**—Resets the sort order to the default
- **Help**—Provides help for sorting a list of bookshelves

3.1.5 The Bookshelf Page

Description: The Bookshelf page displays a list of books contained in a bookshelf or collection. You access the Bookshelf page by choosing a specific bookshelf or collection from the Bookshelves page. (To create a bookshelf, see 4.4.2, "Creating a Bookshelf" on page 37.)

Using the Bookshelf Page: On the Bookshelf page, you can:
- Open a book by clicking on its title or icon.
- Look for specific books. Type all or part of a book title, name, or document number in the Find field and choose the Find push button (or press Enter). The Bookshelf page is redisplayed, presenting the matches found. To restore the original list, choose the Refresh push button.
- Sort the list of books by title, name, date, or document number. Choose the Sort push button.
- Search all of the books in the bookshelf or collection for specific information.

Navigation buttons:

 Library —Returns you to the Library page

 Bookshelves —Returns you to the Bookshelves page

 Help —Provides help for the page you are on

Push buttons:
- **Find**—Displays a list of all books within this bookshelf whose titles, names, or document numbers match the information entered in the Find field
- **Search Books**—Allows you to search all of the books in the bookshelf for specific information
- **Sort**—Allows you to sort the list of books by title, name, date or document number
- **Refresh**—Restores the original list of books that appeared before you used the Find field

Columns:
- **Book Title**—Title of the book
- **Name**—File name of the book
- **Date**—Date the book was created or last updated
- **Document Number**—Document number of the book

Bookshelf description: This information appears at the bottom of the Bookshelf page (if displaying the contents of a bookshelf, not a collection):

- **Name**—Name of the bookshelf
- **Shelf Date**—When the bookshelf was created or last updated
- **Search Index**—File name of the bookshelf search index (if any). Books contained in the search index are listed with the indexed book icon.
- **Index Date**—Date when the bookshelf search index file (if any) was created
- **Shelf Path**—Directory path and filename of the bookshelf

Additional Information:
- 4.4.2, "Creating a Bookshelf" on page 37
- 3.1.6, "Using the Find Field" on page 12
- 3.2, "Reading a Book" on page 14

3.1.5.1 Sorting a Bookshelf

Description: You can temporarily rearrange the order in which books are listed in the bookshelf you are viewing by choosing the Sort push button on the Bookshelf page. A form titled *Sort a Bookshelf* is displayed.

How to sort the Bookshelf: In the *Sort a Bookshelf* form, you can change the order in which the books in the bookshelf are listed according to the following elements:
- Title (the default)
- Name
- Date
- Document Number

Choose a book element from the list and then choose the Sort push button. The bookshelf is redisplayed with the books sorted by the element you chose.

Push buttons:
- **Sort**—Sorts the bookshelf as specified
- **Reset**—Resets the sort order to the default
- **Help**—Provides help for sorting a bookshelf

3.1.5.2 Searching a Bookshelf

Description: You can do fuzzy (morphological) searching over all books in a BookManager bookshelf in the BookManager BookServer library.

How to Search a Bookshelf:
1. Choose the **Search Books** push button in a BookManager bookshelf to display the Search Bookshelf form.
2. Type your search requests in the list box. (Click here for examples.)
3. Choose the **Search** push button to begin the search. The results are displayed in the Bookshelf Search Results List.
4. In the Bookshelf Search Results List, select the book for which you want to view search matches. A Search Results List of matching book topics is displayed.
5. Select a book topic from this list to view the matches.

Push buttons:
- **Search**—Begins the search
- **Reset**—Clears the search request list box

Search Request Examples: For examples of Search Requests that you can specify, see 3.2.4.2, "Search Request Examples" on page 22.

Additional Information:

3.1.5.3 Bookshelf Search Index

Description: A bookshelf search index increases the speed with which you can perform a search across the books in a BookManager bookshelf. The search index is associated with a specific bookshelf and contains all the words in all the books that are in the bookshelf at the time the search index is created. (Collections do not have search indexes.)

How a search index is created: To create a bookshelf search index use BookManager BUILD/MVS, BookManager BUILD/VM, BookManager READ/MVS, BookManager READ/VM, BookManager Index Utility for OS/2, or BookManager Index Utility for Windows V2.2. Prebuilt bookshelves acquired from IBM on collection kits usually come with search indexes.

Identifying whether a Book is in the search index: Bookshelves can include a combination of books listed in a search index and books that are not. You can search all books in a bookshelf, regardless of whether they are contained in the search index. If they are listed in a search index, the search is faster.

When you display a list of books in a bookshelf, the book icon for a book contained in the search index shows a list, represented by a sheet of paper, behind the book. The icon for a book not contained in the search index does not show a list behind the book.

3.1.5.4 Bookshelf Search Results List

The Bookshelf Search Results List is a list of all books containing matches from the last bookshelf search you performed.

Books are always displayed in ranked order of importance in the Bookshelf Search Results List. To view a book containing search matches, select the book from the list. BookManager BookServer opens the selected book and displays a list of the matching topics in the Book Search Results List.

3.1.6 Using the Find Field

Description: A Find field appears on the Library page, Catalog of All Books page, Bookcases page, Bookcase page, Bookshelves page, and Bookshelf page. Use the Find field to look for specific items appropriate to the page. For example, on the Bookshelf page for the "User Guides Bookshelf," you can look for specific book titles contained within that bookshelf. The Find field is useful when there is a long list of items on the page or when the items are not displayed (for example, books on the Library page).

How to Use the Find Field: Type all or part of a title or name (or document number on some pages) and choose the Find push button (or press Enter). Capitalization is ignored.

Example and Guidelines: Suppose you are on the Bookshelves page with fifty bookshelves displayed. You are looking for a bookshelf with this title and name:

```
PSF/MVS & "AFP Viewer" Bookshelf
APSBKA02
```

You remember only part of the title or name. What can you type in the Find field that will ensure a match?

- Type any single word or part of a word. For example, if you type any of the following, BookManager BookServer will display the above bookshelf and all other bookshelves that contain these words or word parts:
  - **Match:**
    - *02*
    - *"AF*
    - *mvs*
    - *viewer*
- Use the question mark (?)—the single-character wildcard—to substitute for a single character anywhere in a word.
  - **Match:**
    - *A?P*
  - **Not a Match:**
    - *A??P*
- Use the asterisk (*)—the multiple-character wildcard—to substitute for one or more characters anywhere in a word or series of words.
  - **Match:**
    - *v*r *shelf*
    - *APS*2*
- If you type more than one word of a title, they must be in the correct order. Use the asterisk (*) to substitute for intervening words.
  - **Match:**
    - *AFP viewer*
    - *mvs* viewer*
  - **Not a Match:**
    - *viewer AFP* (words not in correct order)
    - *mvs viewer* (asterisk not used for intervening words)

Using Find a Second Time: You cannot use the Find function to look through a list of items previously found. If you use the Find function a second time, it looks through the entire original set of items.

Using Find with View: On the Bookshelves page, you can choose the View push button to display a list of all bookshelves only, all collections only, or all bookshelves and collections. The view you select temporarily overrides the default view set by the admiistrator.

The Find function operates independently of the view you select:

- After you select a view, the Bookshelves page displays *all* bookshelves or collections or both, that exist in the library. This happens even if, prior to setting the view, you used the Find field to display a subset of library items.
- Regardless of the view you select, the Find function operates according to the view set by the administrator. For example, if the administrative setting is bookshelves only, and you set the view to both bookshelves and collections before using the Find field, the Find function looks for matches only among bookshelves.

3.1.7 What are Bookshelves and Collections?

Related books may be grouped in either a bookshelf or a collection. You can tell a collection from a bookshelf by looking at the Name field on the Bookshelves page. Collections have names like 4-COLLECTION.

A **collection** is a set of books located in a single directory. A **bookshelf** may contain books located along several directory paths. Unless you are a

BookManager BookServer administrator, these differences are not important. As a user, you can think of a collection as a kind of bookshelf (except that collections are never included in bookcases). You can view, sort, and search a collection just as you would a bookshelf. Where the distinction is not important, we will use the term *bookshelf* to mean both bookshelf and collection.

3.2 Reading a Book

Description: A BookManager book is a precompiled electronic document containing one or more topics, which are similar to chapters in a hardcopy book. In a BookManager book, you can conduct complex searches, navigate throughout the entire document using hypertext links, and link to other books and external resources.

BookManager BookServer looks for books along a set of directory paths defined by your server administrator. When you request a book topic, BookManager BookServer serves it in a Book page to your World Wide Web browser.

Based on an administrative setting, the HTML that is served to the browser for a book topic may be frames-based.

If so, each topic is presented within a page consisting of the following frames:
- A topic frame
- A table of contents frame for the book
- A toolbar frame

Using the Book page: On the Book page, you will find:
- A toolbar for viewing, navigating, searching, and obtaining help in the book
- Optional book description information
- The current book topic
- Icons at the bottom of the Book page to take you to the previous or next topics (in a framed page, these icons appear only within the toolbar frame which is always frozen in place).
- The security classification of the book

You can access the Book page by choosing a book from:
- A catalog of books
- A Bookshelf
- A hypertext link defined in another HTML document
- The URL address of the book

What you see when you open a BookManager Book: When you open a BookManager Book without specifying a particular topic, the book's table of contents topic is displayed in the Book page. If a book does not contain a table of contents, or if the table of contents is displayed in it's own frame (as is the case for a framed-page), the first topic in the book is displayed.

To navigate within a topic displayed in your World Wide Web browser, use the browser functions available for scrolling. To navigate to other topics in the book, choose a topic from the book's table of contents, take a hypertext link from within a topic, or use the Previous Topic and Next Topic toolbar icons.

3.2.1 Navigating through a Book

You can move through a book sequentially or randomly, going directly to a topic or illustration that most interests you.

There are several methods for moving through a BookManager book:

By Topic

Moving through a book topic by topic is the softcopy equivalent of going through a hardcopy book page by page, chapter by chapter. By scrolling through each topic sequentially, you are assured of seeing all the information within the book. Use the Previous Topic and Next Topic toolbar icons to move backwards or forwards through the book sequentially.

Using the Toolbar

The toolbar lets you access the table of contents quickly, from which you can pick any topic to read. You can also display a list of revised topics, which you can link to. In addition, you can perform searches and request Help directly from the toolbar.

Linking

Hypertext linking offers you a quick way to get to related information while reading a topic. Link targets can be other locations within the same book, links to other Internet resources, or links between BookManager books. When you link to information by selecting highlighted text or images, you can then return to your place to continue reading by choosing the *Back* button of your World Wide Web browser.

Note that when performing a link to another book from a framed page, a new browser window is launched for the target book.

Searching

You can search a book for a specific word or phrase. When the list of search results is displayed, you can go directly to the topics containing your word or phrase.

3.2.1.1 Linking to Internet Resources

Description: Using BookManager BookServer, you can link to Internet resources, display an image from the Internet, or display an Internet image and link from it to an Internet resource in a BookManager book.

Using Internet Resources: Internet resources that are coded in a BookManager book are interpreted by BookManager BookServer and translated into HTML when the book topic is displayed. The emphasized text, inlined image or emphasized image appears in the book topic as defined by the author. You choose the emphasized text or images to link to the Internet resources.

Examples:

Linking to an Internet resource from text

Choose the hot text, which is emphasized, to link to the Internet resource defined by the author. For example, to link to the IBM Home page on the World Wide Web, click here .

Displaying an image inline from the Internet

Images from the Internet can be displayed inline with the book text as defined by the author.

For example, the BookManager logo is displayed here.

Linking to an Internet resource from an Internet image

Choose the hot image, which is emphasized, to link to the Internet resource defined by the author. The Internet image is displayed in line with the book text. Text around the image can also be hot.

For example, click on the IBM logo to link to the IBM Home page on the World Wide Web.

BKMGRURL Special Application Launch Definition

A special application launch object, BKMGRURL, provides portable links to the World Wide Web across BookManager READ platforms. On non-World Wide Web BookManager READ platforms, a program named BKMGRURL must be supplied that starts the World Wide Web browser and passes it the URL from the DATA= parameter.

The BookManager BookServer detects this special application launch definition, BKMGRURL, in a BookManager book and automatically converts it into a link to the URL specified. For example, link to the IBM Home Page using the special application launch BKMGRURL definition here .

3.2.1.1.1 For Authors: Creating links to Internet resources: Description: Authors can create links in a BookManager book to link to Internet resources, display an image from the Internet, or display an Internet image and create a link from it to an Internet resource.

Using BookMaster tags to create links: If you are the author of a BookManager book, you can define links to Internet resources by using the IBM BookMaster tag set and then build the book with BookManager Build 1.3. When an Internet link is encountered by the BookManager BookServer, the link is converted into HTML.

You can use the :LDESC and :DOCDESC BookMaster tags to identify the Internet link object and its target URL address. The URL that represents the address of the object to link to will be specified as the document number in the NUM field of the :DOCDESC tag. The URL that represents the address of the image is specified in the DATA field of the :LDESC tag.

Example link definitions:

1. Link from text to an Internet resource

   Link Definition:
   ```
   :ldesc id=lnk001    docid=lnk001 object=INTERNET  objtype=OTHER.
   :docdesc ID=lnk001 num='http://www.ibm.com/'.
     ⋮
   To link to the IBM Home page
   on the World Wide Web, :l lid=lnk001.click here:el..
   ```

   Example link: To link to the IBM Home page on the World Wide Web, click here .

2. Link to display an image from the Internet inline with text

   Link Definition:
   ```
   :ldesc id=lnk002 object=INTERNET objtype=IMAGE data='/bookmgr/library.gif'.
     ⋮
   The :l lid=lnk002. BookManager logo is displayed here:el..
   ```

   Example link: The BookManager logo is displayed here .

3. Link to an Internet resource from an Internet image

Link Definition:

```
:ldesc id=lnk003 docid=lnk003 object=INTERNET objtype=IMAGE data='/bookmgr/ibmlogo.gif'.
:docdesc ID=lnk003 num='http://www.ibm.com/'.
   ⋮
For example, :l lid=lnk003. click on the IBM logo:el.
to link to the IBM Home page on the World Wide Web.
```

Example link: For example, click on the IBM logo to link to the IBM Home page on the World Wide Web.

4. BKMGRURL Special Application Launch Definition

BKMGRURL Link Definition:

```
:ldesc id=lnk004 object=BKMGRURL objtype=PROGRAM data='http://www.ibm.com/'.
   ⋮
For example, link to the IBM Home page using the
special application launch BKMGRURL
definition :l lid=lnk004. here:el..
```

Example BKMGRURL link: For example, link to the IBM Home page using the special application launch BKMGRURL definition here .

3.2.1.2 Linking Between Books (Cross-Book Linking)

Description: Cross-book links look like any other hypertext link, but take you to a different book rather than to a different part of the book you are already in. These links are provided by the author to enable you to link between BookManager books.

How the cross-book links work: The author of the book defined the cross-book link using the book's document number to identify another book as the link target.

When you activate a cross-book link, BookManager BookServer searches the Catalog of All Books for a matching document number, looks up the associated book name, and opens that book for you. The cross-book link might take you to a topic header, figure, table, question, answer, list item, or series of steps in the other book. Authors can also create links to spot IDs and component items.

For MVS books, cross-book links are only supported within the same shelf in which the book resides.

Books you can link to: Because BookManager BookServer searches the Catalog of All Books for document numbers, it is possible to link to any book in the BookManager BookServer library, once that book has been cataloged. A book is cataloged the first time it is read, or when the administrator rebuilds the catalog.

3.2.1.2.1 For Authors: Creating Cross-Book Links: Description: Authors of BookManager books can create cross-book links using the book's document number to identify another book as the link target. These cross-book links can be made to the entire book, to a particular topic in the book, or to specific locations within the book, such as figures, tables, list items and spots.

Using BookMaster tags to create cross-book links: If you are the author of a BookManager book, you can create a cross-book link by using the :LDESC and :DOCDESC BookMaster tags to identify the document number and location in the target book. The document number of the target book is specified in the NUM field of the :DOCDESC tag. The location in the target book to link to is specified on the OBJECT and OBJTYPE field of the :LDESC tag.

Example cross-book link definitions: The following example shows the necessary BookMaster tagging to create a cross-book link definition to a target book and samples of how to link to different sections within the book.

DOCDESC tag definition: Use the :DOCDESC tag to specify the document number of the target book. The ID= attribute identifies this :DOCDESC definition tag when invoking the link in the text of your book.

```
:docdesc id=xb2   num='SC34-5009'.
```

LDESC tag definition: Use the :LDESC tag to specify the location in the target book to link to. The OBJTYPE= attribute identifies the element in the target book you are linking to, and the OBJECT= attribute identifies the ID of the element you are linking to. The elements of a book you can link to include the following:

1. BOOK—Links to book.
2. HEAD—Links to a topic heading in the book.
3. FIG—Links to a figure in the book.
4. TABLE—Links to a table in the book.
5. LI—Links to a list item in the book.
6. SPOT—Links to a spot in the book.
7. QUES—Links to a question in the book.
8. ANS—Links to an answer in the book.
9. STEP—Links to a step in the book.
10. CI—Links to a component item in the book.

Following is the :LDESC tag coding for each of the previous example elements. In the following tags, the OBJECT= attribute is shown with sample element IDs. You must use the target books' real element IDs in place of these sample ones:

```
1.  :ldesc id=lk1book docid=xb2 objtype=book.
2.  :ldesc id=lk1head docid=xb2 object=head1 objtype=head.
3.  :ldesc id=lk1fig  docid=xb2 object=fig1 objtype=fig.
4.  :ldesc id=lk1tab  docid=xb2 object=tab1 objtype=table.
5.  :ldesc id=lk1li   docid=xb2 object=li1 objtype=li.
6.  :ldesc id=lk1spot docid=xb2 object=spot1 objtype=spot.
7.  :ldesc id=lk1ques docid=xb2 object=ques1 objtype=ques.
8.  :ldesc id=lk1ans  docid=xb2 object=ans1 objtype=ans.
9.  :ldesc id=lk1step docid=xb2 object=step1 objtype=step.
10. :ldesc id=lk1ci   docid=xb2 object=ci1 objtype=ci.
```

Sample cross-book link tagging: To create the cross-book link in the text of the source book, you can use the :L tag and specify the ID of the :LDESC tag on the LID= attribute.

The following shows sample tagging to link to the target book defined in the previous examples:

```
1.  Link to book :l lid=lk1book. here:el..
2.  Link to head1 :l lid=lk1head. here:el..
3.  Link to fig1 :l lid=lk1fig. here:el..
4.  Link to tab1 :l lid=lk1tab. here:el..
5.  Link to li1 :l lid=lk1li. here:el..
6.  Link to spot1 :l lid=lk1spot. here:el..
7.  Link to ques1 :l lid=lk1ques. here:el..
8.  Link to ans1 :l lid=lk1ans. here:el..
9.  Link to step1 :l lid=lk1step. here:el..
10. Link to ci1 :l lid=lk1ci. here:el..
```

Try it! The following is a link to the BookMaster User's Guide, document number SC34-5009. If this book exists on your BookManager BookServer, you will be taken

to its table of contents. Otherwise, you will see a message stating the document number cannot be found. Link to the BookMaster User's Guide here .

3.2.1.3 Linking to a BookManager Book using a URL

To link to a BookManager Book on the BookManager BookServer, specify one of the following URLs from your browser or Web document:

```
http://server-addr/cgi-bin/bookmgr/bookmgr.exe/books/bookname/CCONTENTS
http://server-addr/cgi-bin/bookmgr/bookmgr.exe/books/bookname
http://server-addr/cgi-bin/bookmgr/bookmgr.exe/books/bookname/2.0
```

In the above examples, *server-addr* is the name and address of BookManager BookServer, for example: *booksrv2.raleigh.ibm.com*

The first URL opens the book, specified by *bookname*, to its table of contents topic. This is designated by the special topic name **/CCONTENTS** at the end of the URL. If left off, as shown in the second URL, the book opens to the table of contents by default, or to the first topic found, if no table of contents exists, or if the table of contents is displayed in it's own frame (as is the case for a framed-page).

The third URL opens the book to a specific topic ID, designated by the topic ID at the end of the URL. For example, if you want to open the book to topic 2.0, you would specify */2.0* for the topic ID at the end of the URL.

Additional Information:
- 4.6, "Linking to BookManager BookServer from a Web Document" on page 45

3.2.2 Using the Toolbar

The toolbar on the Book page contains icon push buttons for viewing, navigating and searching the book. If a function is not available at a particular time, the corresponding icon will not be selectable. The toolbar includes the following buttons:

Library Page
> Returns you to the BookManager BookServer Library page.

Table of Contents
> Displays the book's Table of Contents topic (present only for unframed book pages).

Revised Topics List
> Displays a list of topics that have been revised in the book.

Previous Topic
> Takes you to the previous sequential topic from the topic currently displayed.

Next Topic
> Takes you to the next sequential topic from the topic currently displayed.

Search
> Starts the BookManager BookServer Search facility to search for information anywhere within the book.

Search Results List
> Displays the Search Results List from the last search performed.

Previous Matching Search Topic
> Takes you to the previous topic that contains search matches listed in the Search Results List.

Next Matching Search Topic
>Takes you to the next topic that contains search matches listed in the Search Results List.

Create Notes
>Allows you to create a note for the book topic

List Notes
>Lists the notes that are in the book.

Print
>Allows you to preview and print book topics.

Download
>Allows you to download an entire book to your workstation.

Help
>Provides Help for reading a book.

3.2.2.1 Revised Topics List

Description: The Revised Topics List is a list of topics that have been revised by the author. In order for a topic to appear in the Revised Topics list, the author must identify the revisions with revision symbols.

Using the Revised Topics List: Choose the Revised Topics icon on the toolbar to display the Revised Topics List. It is not a topic contained in the book, but a list that is built if there are revisions in the book.

Example: An author can attach a revision symbol to a topic title or to one or more lines of book text. Below is an example of a set of text that has been revised. The author has placed a vertical bar (|) revision symbol next to the revised text.

This paragraph is an example of text that contains revisions. The revision character is displayed to the left of this text. In addition, the Revised Topics List button on the toolbar is selectable and this topic appears in the Revised Topics List.

3.2.3 Book Topics

Description: Book topics contain elements such as plain text, hypertext links, and imbedded graphics. Topics have headings, like chapters in a hardcopy book. When displayed in the Bookpage, the topic heading ID (name or number) and the topic title are shown.

The following elements are found in book topics:

Table of Contents
>A list of topics contained in a book.

Tables
>Preformatted data, usually arranged in rows and columns, such as a grid or a spreadsheet layout. If the author specified a table list and there are tables in the book, a Tables topic will exist in the Table of Contents. Since tables are preformatted they can be larger than the viewing area and require scrolling.

Figures
>Preformatted drawings or other illustrations, built into the book. If the author specified a figure list and there are figures in the book, a Figures topic will exist in the Table of Contents. Since figures are preformatted they can be larger than the viewing area and require scrolling.

Pictures

BookManager books can contain graphics that are compiled into the book at build time. These are portable across platforms and converted when the book topic is displayed. See 3.2.9, "Displaying BookManager Pictures" on page 30 for more information.

Internet Images

You can view Internet images on the book page. See 3.2.1.1, "Linking to Internet Resources" on page 15 for more information.

Hypertext Links

BookManager books can contain hypertext links within topics, between topics, between BookManager books, and to Internet resources.

Text

Book text can be either preformatted or be formatted when displayed at the browser. Books built with BookManager Build 1.2 contain preformatted text. Books built with BookManager Build 1.3 and BookManager Build 2.0 allow many text elements to be formatted when displayed at the browser, such as paragraphs and lists.

Notes

Any comments you make in book topics are displayed in a list of notes at the bottom of the topic.

Additional Information:

3.2.3.1 Table of Contents Topic

Description: The Table of Contents topic lists the topics defined by the author in a BookManager book. The topic identifier is typically *Contents*. If the table of contents exists, you can reach it by choosing the *Table of Contents* icon on the toolbar of the Book page. From a framed book page, if the table of contents exists, you can display it in a topic frame by choosing the Table of Contents link from the Table of Contents frame. Note that if the administration setting for frames-based Book pages is in effect, selecting this link causes the cached copy of the book's table of contents file to be refreshed.

Using the Table of Contents: Use the table of contents to view the book's contents and link to other topics in the book. When you choose the Table of Contents icon, available for unframed Book pages, the Table of Contents is positioned to the topic you last viewed, or to the beginning of the Table of Contents if the topic level is not included in the Table of Contents.

For a Table of Contents appearing in an unframed Book page, you can expand or summarize the table of contents to view subtopics or only main topics. By default, the table of contents is expanded, listing all the subtopics that the author allows. To view only the main topics, click on the word [Summarize] at the top of the table of contents. To switch back to the expanded table of contents, click on the word [Expand].

For framed book pages, the table of contents, if one exists, is always present in it's own frame and appears in tree form with each of the individual topic nodes being independently expandable and collapsible.

Authors can elect to include only a certain level of topics in the Table of Contents. In this case, topic levels not included can be reached by the previous topic and next topic icons, and by hypertext links from the subtopics list at the end of other topics.

Book Description: When a book is first opened, the following book description information is displayed in the Book page ahead of the table of contents:

- Title
- Author
- Document number
- Date and time the book was built
- Build version
- Directory path and filename of the book

If the book has no table of contents, or if the table of contents is displayed in it's own frame (as is the case for a framed page), the description information is displayed with the first book topic.

3.2.4 Searching a Book

Description: With the BookManager BookServer you can do exact and fuzzy (morphological) full-text searching of the entire contents of a BookManager book.

How to search a Book: Choose the Search Book icon on the toolbar of a book topic to display the Search Book form. In the form, modify one or more of the following:

- Your search request (Click here for examples)
- Type of Search
- Where to Search
- How to Show Results

Then choose the Search push button in the form to begin the search. The search is performed at the server and the results are displayed in the Search Results List, from which you can select a book topic to view the matches.

Push buttons:

- **Search**—Begins the search
- **Reset**—Restores the default values on the Search Book form

Examples: For examples of Search Requests that can be specified, see 3.2.4.2, "Search Request Examples."

Additional Information:

3.1.5.2, "Searching a Bookshelf" on page 11

3.2.4.1 Search Request

A search request contains the words or expressions you want BookManager BookServer to find.

You can enter a single word, a phrase, or a combination of words and phrases. In addition, you can include wildcards, and search operators to create Boolean expressions, to group expressions together, or to treat search operators as literal characters.

See 3.2.4.2, "Search Request Examples" for sample search requests.

3.2.4.2 Search Request Examples

The following examples illustrate the different types of Search Requests you can specify:

animal
> Search for the existence of the single word *animal* in any topic.

my animal farm

Search for the existence of the phrase *my animal farm* in any topic.

my animal farm, dog

Search for the existence of the phrase *my animal farm* or the word *dog* in any same topic, using a comma to separate one or more words or phrases from each other.

dog

Search for words that contain the letters *dog* using the asterisk (*)—the multiple-character wildcard—to substitute for one or more characters anywhere in a word. In this example, **dog** would find matches such as *doghouse*, *dogcatcher*, *dogma* or *Reddog* if any one of them existed in any topic.

c?t

Search for three-letter words that begin with the letter *c* and end with the letter *t* using the question mark (*?*)—the single-character wildcard—to substitute for a single character anywhere in a word. In this example, *c?t* would cause search to find matches on such words as *cat*, *cot*, or *cut* if any one of them existed in any topic.

lion & tigers

Search for the existence of both the word *lion* **and** the word *tigers* in any same topic.

cat | dog

Search for the existence of either the word *cat* **or** the word *dog* in any same topic.

opossum ! sleep

Search for the existence of only the word *opossum* **but not** the word *sleep* in any same topic.

(cat | dog) ! tigers

Search for the existence of either the word *cat* **or** *dog*, **but not** *tigers* in any same topic using parentheses—grouping operators—to group together words or phrases to change the order of precedence of the search. In this example, a match will occur if either *cat* exists without *tigers* or if *dog* exists without *tigers*, in any same topic.

cat '&' mouse | kitten''s fur

Search for the phrase *cat & mouse* **or** the phrase *kitten's fur* using single quotes—the AS IS operator—to prevent special characters from being treated as search operators. In this example, the ampersand (**&**) and the apostrophe (**'**) are treated as regular characters.

Exception: When a single-quote (or apostrophe) character is part of a search request, as in *kitten's fur*, it is only necessary to add one single quote to treat it as an apostrophe.

3.2.4.3 Type of Search

The **Type of Search** options determine how closely a word or phrase in the book text must correspond to your search request. This allows you to narrow or broaden the number of matches you can receive from your search request.

BookManager BookServer offers the following types of searches:
- Exact
- Exact, any case
- Fuzzy (the default)

Exact

An exact-match search finds exactly the words you type in your search request, including capitalization. The word order must be the same and no additional words can intervene. Spaces typed between words in the search request are not significant, however.

Examples: The following shows which book text matches the search request phrase `my forest cottage`:

- **Match:**
  — *my forest cottage*
- **Not a Match:**
  — *My forest cottage*
  — *my enchanted-forest cottage*
  — *my enchanting cottage in the forest*
  — *my cute new enchanting little three-bedroom yellow forest cottage*

Exact, any case

This is treated the same as the Exact option, except the search ignores capitalization, treating uppercase and lowercase letters identically.

Examples: The following shows which book text matches the search request phrase `my forest cottage`:

- **Match:**
  — *my forest cottage*
  — *My forest cottage*
- **Not a Match:**
  — *my enchanted-forest cottage*
  — *my enchanting cottage in the forest*
  — *my cute new enchanting little three-bedroom yellow forest cottage*

Fuzzy

A fuzzy-match search (the default) will find the following types of matches for your search request:

- Exact matches, regardless of case
- Different morphological forms of the search request words (different endings, tenses, capitalization, punctuation, singular versus plural)
- Resequenced words in your search request
- Up to five intervening words between the individual words of a phrase in your search request.

Examples: The following shows which book text matches the search request phrase `my forest cottage`:

- **Match:**
  — *my forest cottage*
  — *My forest cottage*
  — *my enchanted-forest cottage*
  — *my enchanting cottage in the forest*
- **Not a Match:**
  — *my cute new enchanting little three-bedroom yellow forest cottage*

3.2.4.4 Where to Search

The **Where to Search** options determine what areas of a book BookManager BookServer will look through for matches when performing a search. The different areas of a book that can be searched are:

Topic titles

Searches the text of all topic titles

Topic text
Searches the text in all topics

Indexed words
Searches the list of indexed entries

You can select these options in any combination, but at least one area must be selected. All areas are selected by default. Select the areas of the book you want searched and choose the Search push button.

3.2.4.5 How to Show Results

The **How to Show Results** option determines the order in which topics containing search matches will be sorted when listed in the Search Results List. The options available are:

List Topics by Importance
Lists topics in ranked order of probable importance. Topics most likely to contain the information you are looking for are listed first. This is the default option.

List Topics in Sequence
Lists topics sequentially as they occur in the book, with no attempt to rank them. This option is faster because the topics are not ranked and sorted.

You can select only one **How to Show Results** option. Select the way you want topics sorted and choose the Search push button.

3.2.4.6 Search Results List

Description: The Search Results List is a navigator listing all the topics containing matches from the last search you performed.

The order in which topics are sorted when displayed in the Search Results List is determined by the **How to Show Results** option on the Search form. If you selected **List Topics by Importance** on this form, topics are ranked by the probable importance of the matches. Otherwise, topics are listed sequentially as they appear in the book.

Viewing Search Matches: To view a topic containing search matches, select the topic from the Search Results list. BookManager BookServer displays the selected topic, emphasizes the matching search words in the topic text, and positions you to the first matching word in the topic. You can navigate between topics with search matches by choosing the Previous Matching Search Topic and Next Matching Search Topic toolbar icons. To return to the Search Results list, choose the Search Results List toolbar icon.

3.2.4.6.1 Ranking Search Results: BookManager BookServer determines the probable importance of search matches and ranks topics based on the following factors, listed in order of decreasing importance:

Location
Matches are likely to be of greater value if they occur in certain parts of the book. For example, matches found in Indexed words rank highest, followed by matches in Topic titles, and then matches in the Topic text.

Frequency
Topics with the most matches rank highest. When the request contains more than one search word or phrase, frequency also depends on how many words or phrases match.

Exactness
> Exact matches, including exact capitalization of letters, rank highest. Matches that differ only in capitalization rank next, followed by matches that share the same root.

Distinctness
> Matches for words or phrases that occur in only a few topics rank higher than matches that occur frequently throughout the book. For example, if you search for the word cats and the phrase Siamese cats, matches for *Siamese cats* rank higher than matches for *cats*. In this example, the added qualifier *Siamese* to *cats* makes the phrase more distinct than the word.
>
> Also, when two or more topics contain the same number of matches, shorter topics, topics with less text, rank higher than longer topics.

Sequence similarity
> Search matches on phrases are ranked according to their similarity to the search phrase. For example, matches on a search for the forest cottage might rank as follows:
> 1. *The forest cottage* (identical sequence)
> 2. *the enchanting forest cottage* (identical sequence, with one insertion; contains three search-phrase words)
> 3. *forest cottage* (identical sequence, with one deletion; contains only two search-phrase words)
> 4. *cottage in this forest* (reverse sequence, with one deletion; contains only two search-phrase words)

3.2.4.7 Order of Precedence

The order of precedence of search operators defines the order in which the search operators are processed.

Search operators are listed below from highest to lowest order of precedence. Those of equal order are listed together and are processed from left to right.
1. Wildcard characters: *****, **?**; phrase separator: **,**
2. **AS IS** operator: **'   '** (two single quotes)
3. Grouping operators: **( )**
4. Boolean BUT NOT: **!**
5. Boolean AND: **&**
6. Boolean OR: **|**

For example, to change the default order of precedence of the Boolean search request *A & B ! C*, so that A and B are processed first, put the parentheses around *A & B* as follows: *(A & B) ! C*.

3.2.5 Creating Notes in Book Topics

Description: You can make comments in book topics by creating notes that are appended to the end of each topic. The notes you create are not private. They are shared with anyone else who reads the book. To make private notes, you must use the facility provided by your browser.

You can tell if a topic contains notes if the topic title has a note icon next to it. You click on the note icon to read the notes listed in a table at the end of the topic.

How to Create a Note

To create a note in a book, choose the Create Note icon in the tool bar.

The Notes form appears.

1. Type your note in the **Enter a note for topic:** field.
2. Enter your name (optional)
3. Enter your e-mail address (optional)
4. Choose the **Add** push button.

You are returned to the topic you added the note to. The note icon now appears next to the topic title. Click the note icon to view your note (and notes of other users) appended at the end of the topic. You can also scroll to the bottom of the topic to view the notes.

To add more notes to the topic:
1. Either click the Create Note icon in the tool bar, or click **Add Notes** at the bottom of the notes table.
2. On the **Enter a note for topic** form, choose the **Reset** button to clear the entry field.
3. Enter your next note as before. (Name and email address are optional.)
4. Choose **Add** and your new note is appended to the previous note at the end of the topic.

3.2.6 Viewing All the Notes in a Book

To view a list of all the notes contained in a book, choose the List of Notes icon from the toolbar. The *Notes for book* page appears, listing all the notes by topic that have been created for the book.

To go to a topic, click the hot topic title.

3.2.7 Deleting Notes

Description:

Using an administration password, you can delete the notes in different topics, in an entire book, and in all books in your library. You cannot delete individual notes.

Deleting notes within a topic:
1. To delete the notes for a topic, choose **Delete These Notes** at the bottom of the topic, following the notes.

   A confirmation message appears, asking you to confirm that you want to delete all the notes in the topic.
2. Enter your administration password and click the **Delete Notes** push button. The notes are deleted and you are returned to the topic.
3. If you decide not to delete the notes, click your browser back button to return to the topic.

Deleting all notes in a book:

You can delete all the notes for a book from the *Notes for book* page.
1. To delete all the notes for a book, choose the List of Notes icon to list the notes that are in the book.
2. At the bottom of the list, click the **Delete These Notes** push button.

A confirmation message appears, asking you to confirm that you want to delete all the notes in the book.

3. Enter your administration password and click the **Delete All Notes** push button. All the notes in the book are deleted, and you are returned to the topic from which you started.

4. If you decide not to delete the notes, click your browser back button to return to the topic.

Deleting all notes in all books:

You can delete all the notes in every book of the library from the Administration page.

To delete all the notes for every book in the library,

1. On the Administration page, enter your administration password and choose the **Delete All Notes** push button at the bottom of the page.

   A confirmation message appears, asking you to confirm that you want to delete all the notes in every book in the library.

2. Click **Yes**, to delete all the notes. You are returned to the Administration page.

3. If you decide not to delete the notes, click **No**.

3.2.7.1 Deleting Notes—Confirmation

Confirm that you want to delete all notes in the topic or book by entering your password and pressing the push button to delete the notes.

If you decide not to delete the notes, click your browser back button to return to the notes.

3.2.8 Printing Book Topics

Description: The Print Preview facility allows you to format one or more selected topics of the book you are reading for previewing in your browser. You can then use the print facility of your browser to produce a hardcopy document of the selected topics.

How to use Print Preview: While viewing any topic in a book, choose the Print icon in the toolbar to preview one topic or several topics. The **IBM BookManager Print Preview** page appears, on which you can specify the topics you want to preview and print. For a framed page the print dialog is launched in a new browser window. For a non-framed page, the current window is used.

To preview and print one or more topics in a book:

1. Select the topic or topics you want to preview and print from the **Select topics** list.

   Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you need to press and hold the Ctrl key in order to select non-consecutive items.

2. To preview and print any notes contained in the topics, check **Include book notes**.

3. Choose the **Selected topics** push button.

The topics you selected are displayed for you to preview. If you included notes, you will see a note icon next to the topic titles that have notes. These notes will be printed.

If you decide that you don't want to print a topic after previewing it, use your browser back button to return to the Print Preview page, deselect the topic in the list, and choose the **Selected topics** push button as before.

4. To print, select the print option on your browser.

All subtopics within a topic are included in the output, even subtopics that do not appear in the table of contents. For example, the book's author may have chosen not to display fourth-level subtopics (such as 3.1.4.2) in the table of contents, but those subtopics will be included in the print preview and printed copy.

To preview and print all topics in a book:

1. To preview and print any notes contained in the book, check **Include book notes**.

2. Choose the **All topics** push button.

   All topics in the book are displayed for you to preview. If you included notes, a note icon appears next to topics that contain notes.

3. To print, select the print option on your browser.

Push buttons:

Selected topics
> Displays the topics that you select in the list box for you to preview before printing them.

All topics
> Displays all the topics in the book for you to preview before printing them.

Reset
> Deselects topics previously selected in the list box.

Check box:

Include book notes
> When checked, includes any notes that the book contains when you print it.

About your printout: What you see when you preview your printout is what you see when it is printed. The following information is included at the top of your printout:

DOCNUM
> The document number of your book

DATETIME
> The date and time the book was created

BLDVERS
> The version of the BUILD product used to create the electronic book

TITLE
> The title of the book

AUTHOR
> The author of the book

COPYR
> The book's copyright information

The printed output is very close to the author's original intent, but it is not an exact reproduction. Any pictures in your book appear inline with the text. The toolbar, footer, and copyright statement displayed at the bottom of each topic in the online book are not included in your printout.

3.2.9 Displaying BookManager Pictures

Description: Pictures are graphics that are built into a BookManager book by an author using a BookManager BUILD product. They are portable across platforms and converted, if necessary, when the book topic is displayed. Pictures may exist in a BookManager book as vectors, images or mixed types. Newer BookManager books (V1.4) contain pictures only in native web format (for example, JPEG, GIF, PNG).   While the AIX version of BookManager BookServer supports pictures in both types of books, the Linux version only supports pictures in the newer BookManager books.

Viewing BookManager Pictures: When you display a topic, BookManager BookServer for AIX converts any BookManager pictures into the GIF format and displays the pictures integrated within the topic text, scaling them as needed. You can view a nonscaled version of a picture in its own separate page by clicking on the integrated picture or its picture number.

Pictures contained in newer BookManager books are extracted directly (by both the AIX and Linux versions) and integrated into the topic text.

Each picture in a BookManager book has a unique number, for example, *Picture 14*. Either the picture number or the picture itself is integrated into the topic text.

To improve performance, as a picture is displayed it is cached at the server in its native Web format in a special subdirectory (called the "picture cache").

Chapter 4. Managing BookManager BookServer

As an administrator, you can organize your BookManager BookServer library in a way that makes it easy for your users to get quickly to the information they need. BookManager BookServer provides the elements you need to organize any library, small or large. In this section of the book, we describe in detail what these elements are and how to use them effectively.

Once you have decided on a plan of organization, you can proceed to create your library. Most of the work of creating and maintaining a library can be done from the Administration page. We show you how to use the Administration page to create and modify bookshelves and bookcases, build the library catalog, log book access requests, generate diagnostic output, and perform other administrative tasks.

Finally, we explain how you can customize the product headers and footers, and—for administrators or others who manage a Web site or own a Web document—how to create links from a Web document to the BookManager BookServer.

4.1 Organizing Your BookManager BookServer Library

The elements of BookManager BookServer library organization include collections of books, bookshelves, bookshelf search indexes, and bookcases. As a user, you are familiar with at least some of these. In this section, we discuss them in the context of helping you as an administrator decide how to organize your library most effectively.

4.1.1 Bookshelves and Bookcases

Bookshelves are a means for grouping related books so that users can find information quickly. For example, books on employee benefits can be grouped on a bookshelf called "Benefits." An employee interested in medical coverage can choose the "Benefits" bookshelf from a list of bookshelves on various topics. This is a faster way of finding the information than having to browse through a long list of unrelated books.

Related bookshelves can be grouped into a **bookcase**. For example, all the bookshelves with employee information (benefits, personnel policies, legal regulations, and so on) could be grouped into one bookcase, separate from a bookcase that contains, say, bookshelves of product manuals. Bookcases can also include other bookcases.

For very large libraries, this technique of hierarchical organization aids not only the search for information but also helps prevent delays caused by displaying long lists of books or bookshelves.

For example, you could organize 3000 books into 300 bookshelves, each containing 10 books on average. However, a list of 300 bookshelves may be overwhelming to a user. So you might organize the 300 bookshelves into 20 bookcases. Now, if you choose one bookcase from a list of 20, you might see a list of 15 bookshelves. When you choose one of the bookshelves, you may see a list of 10 books. Starting at the top of the hierarchy ensures smaller lists and, therefore, optimum performance.

Internally, a bookshelf is a single text file (with extension .bks) containing a list of book file names, locations, and descriptions. A bookcase is also a text file (*.bkc), but instead of containing a list of books, it contains a list of bookshelves or other bookcases or both.

4.1.2 Collections and Bookshelves

When you create or update a library, you copy the books (binary files) into one or more directories and then identify those directories to BookManager BookServer so it knows where to find the books. Each set of books in a directory is called a **collection**. In contrast to a bookshelf, which is a single text file, a collection is a set of binary book files that reside in a single directory.

It is possible to put all of the books in your library into a single large collection. However, like bookshelves, collections can be used as a means of grouping related books. For example, a collection of employee benefits publications could be grouped in the D:\books\benefits directory. A collection of legal documents might reside in the D:\books\legal directory.

To a user, the difference between a collection and a bookshelf may not be apparent. On the Bookshelves page, both collection names and bookshelf titles are listed in the Bookshelf Title column. You can click on the name or title to display a list of books in the collection or bookshelf. You can sort or search both bookshelves and collections. But bookshelves offer some advantages that impact the user and are important in helping you as an administrator decide how to organize your library.

- A bookshelf may contain books that physically reside along several directory paths. For example, if the manuals for various products reside in separate collection directories, you could create a bookshelf that logically groups all of the user guides, taking one from each directory.
- The same book can be included in more than one bookshelf. Since there need be only one physical copy of the book, this assures that both bookshelves include the same copy.
- Bookshelves can make use of bookshelf search indexes to provide high performance searching.
- Bookshelves make your library organization easily portable to other BookManager platforms. Some BookManager platforms do not recognize collections as a way of organizing a library.

4.1.2.1 Bookshelf Search Indexes

One of the special advantages of bookshelves is that you can create a bookshelf search index to provide fast searching through an entire bookshelf. (You cannot create a search index for a collection.) The bookshelf search index file contains all the words in all the books on a bookshelf. The name of the index file is included in the bookshelf file.

BookManager BookServer can search a bookshelf without using a bookshelf search index, but the search is slower. Without a bookshelf search index, BookManager BookServer opens and searches each book separately, rather than searching a single index file. This method is quite satisfactory for occasional searching. However, if you expect your users to search a bookshelf often, you should consider building a bookshelf search index.

Bookshelf search indexes are shipped with collection kits for IBM products. To create your own search indexes, use the BookManager Index Utility, which you

can download from our Web site at
http://booksrv2.raleigh.ibm.com/homepage/indxutil.htm .

Additional Information:
* 3.1.5.2, "Searching a Bookshelf" on page 11
* 3.1.5.3, "Bookshelf Search Index" on page 12

4.1.3 Scenarios for Library Organization

Now that you understand more about the elements of library organization
(collections, bookshelves, and bookcases), here are some possible scenarios for
organizing your library. Here, we focus on collections and bookshelves. Of course,
if you have bookshelves, you can also create bookcases.

One Collection, Multiple Bookshelves

One way to organize a library is to place all books into a single collection directory
and then use bookshelves to group them. This is especially convenient if you have
prebuilt bookshelves for an IBM product. Other advantages to this organization:

* By maintaining a single directory, you avoid the problem that sometimes
  occurs in large libraries managed by several people, of duplicate out-of-date
  books appearing in some of the directories. When a book with the same file
  name resides in two or more collection paths, BookManager BookServer
  displays the one located in the path first listed in the *Enter directories for
  collections* box on the Administration page.
* Bookshelves are easily portable to other BookManager platforms. Some
  BookManager platforms do not recognize collections as a method of library
  organization.
* You retain the other advantages of bookshelves—the ability to create bookshelf
  search indexes and to have the same books on more than one bookshelf.

Performance delays can result when a user displays a single large collection. If you
organize your library this way, you can eliminate collections from the default user
view by choosing the *Bookshelves only* option under *Settings* on the BookManager
BookServer Administration page. Then choose the Save Settings push button.

Multiple Collections, No Bookshelves

Another way to organize your library is to distribute books among several
collection directories and not use bookshelves at all. You can easily modify a
collection by adding or removing books from the directory path. However, you
lose the advantages of bookshelves.

Multiple Collections and Bookshelves

You can use both methods in combination. For example, you could put the books
for several products into a single large collection directory, and then create a
bookshelf for each product. But for other collections, such as a small collection of
books of personal interest, you might decide not to create bookshelves at all.

4.2 Creating a BookManager BookServer Library

Book, bookshelf, and bookcase files may reside in any file location to which
BookManager BookServer has access. They may reside on:

* The hard disk drive of the server machine

- Mounts of file systems from other systems attached to BookManager BookServer (via NFS, AFS, LFS)
- A local or remote CD-ROM drive or tower

You must identify the file locations (paths) to BookManager BookServer by entering the file paths in the list boxes on the BookManager BookServer Administration page.

If you performed the server setup after installation, you have already identified at least one directory path for collections (book files), bookshelves, and bookcases. If these directory paths do not yet exist, you must create them. You do this *outside* of BookManager BookServer.

If you are not moving files from their original locations, you need only give BookManager BookServer access to the files and then enter the file paths on the Administration page. For example, you might enter `/cdrom1` in the list box titled *Enter directories for collections* to identify the location of books on a CD-ROM.

Creating Directories

Create separate directories for collections, bookshelves, and bookcases. You can create one or several directories for each.

Examples:

```
/home/books/legal
/home/shelves/legal
/home/cases/legal
```

Copying Existing Files to Directories

Copy book (*.boo) files and bookshelf search indexes (*.bki) into the directories you created for collections. Copy any existing bookcases (*.bkc) into bookcase directories and bookshelves (*.bks) into bookshelf directories.

Giving Access to File Locations

Make sure that BookManager BookServer has access to remote files. When mounting with file systems that require you to know the file formats, mount directories containing bookshelves (*.bks) and bookcases (*.bkc) as ASCII drives. Mount directories containing books (*.boo) and bookshelf search index (*.bki) files as binary.

Identifying Directories to BookManager BookServer

Use the Administration page to identify collection, bookshelf, and bookcase directories to BookManager BookServer, and to register books in the library catalog. To get to the Administration page, choose the Administration push button on the Library page.

Follow all of the steps listed under 4.4.6, "Paths and Names" on page 42. Be sure to save settings and then rebuild the catalog.

Creating Bookshelves and Bookcases

Once collection, bookshelf, and bookcase directories have been identified to BookManager BookServer, you can use BookManager BookServer to create bookshelves and bookcases. You create bookshelves and bookcases from the Administration page. Choose the Create Bookshelf or Create Bookcase push button to create bookshelves or bookcases in the directory paths that you identified. To update bookshelves and bookcases in the future, choose the Modify/Delete Bookshelf or Modify/Delete Bookcase push button.

For more information on how to create or modify bookshelves and bookcases, see 4.4, "The Administration Page" on page 35.

4.3 Updating Your BookManager BookServer Library

You update your BookManager BookServer library in much the same way that you created it. You can add books to new or existing collection directories, add new bookshelf and bookcase directories, and create or modify bookshelves and bookcases as your library expands. Here are some important points to keep in mind:

- Whenever you create, rename, or delete directories for collections, bookshelves, or bookcases, you must update the BookManager BookServer Administration page. Make your changes in the appropriate list boxes and then choose the Save Settings push button.

- Whenever you add, delete, or replace books in a collection directory, add or remove a collection, or change the order of collections listed in the *Enter directories for collections* list box, you need to rebuild the Catalog. Choose the Rebuild Catalog push button on the Administration page. (See 4.4.12, "Building the Catalog" on page 44.) Rebuilding the catalog also clears all cached picture files, table of contents files, and frames files, which may become invalid due to collection changes.

4.4 The Administration Page

Description: The Administration page presents all of the administrative functions and settings needed to manage a BookManager BookServer library. To use administrative functions and update settings you must enter an administration password. The settings apply to all clients.

Using the BookManager BookServer Administration Page: Following is a list of administrative functions and settings presented on the Administration page. For more detail, link to the section you are interested in.

Bookshelf and Bookcase Management

The Administration Password entry field on this panel is only for the other functions on this panel. An Administration Password entry field will be provided on a subsequent panel for the Bookshelf and Bookcase Management functions.

Create Bookshelf
Lets you create a new bookshelf.

Modify/Delete Bookshelf
Lets you add books to or remove books from a bookshelf, or delete a bookshelf.

Create Bookcase
Lets you create a new bookcase.

Modify/Delete Bookcase
Lets you add or remove bookshelves or nested bookcases from a bookcase, or delete a bookcase.

Administration Password
The password required to perform administrative functions or update administrative settings below.

Push Buttons

Save Settings

Saves changes you made in any of the boxes on the Administration page.

Rebuild Catalog

Updates the library catalog, and clears the picture and frames cache.

Clear Picture Cache

Removes cached picture files from the picture cache and cached frames files and the table of contents files from the frames cache.

Delete All Notes

Deletes all notes from every book in the library.

Reset

Displays settings as they appeared when the Administration page was last loaded.

<u>Paths and Names</u>

Enter Directories for Collections

The directories in which BookManager BookServer looks for books and bookshelf search index files. Any book, whether accessed as part of a collection or a bookshelf, must be in one of the directories listed here.

Enter Descriptive Collection Names

Enter a descriptive name for each collection of books. Descriptive collections names are displayed on the Catalog of All Books page and on the Bookshelves page.

Enter directories for bookshelves

The directories in which BookManager BookServer looks for bookshelves to serve to the client.

Enter directories for bookcases

The directories in which BookManager BookServer looks for bookcases to serve to the client.

<u>Settings</u>

Bookshelf View

You can set one of the following as the default view on the Bookshelves page. Users can temporarily override the default by choosing the View push button on the Bookshelves page.

Collections only

When selected, displays only collections as the default view on the Bookshelves page.

Bookshelves only

When selected, displays only bookshelves as the default view on the Bookshelves page.

Collections and Bookshelves

When selected, displays both collections and bookshelves as the default view on the Bookshelves page.

Options

Permit note creation

When checked, allows users to create notes in any book.

Log book access requests

When checked, requests for book access are logged.

Generate diagnostic output

When checked, diagnostic output is generated.

Present frames-based EUI for books
When checked, generates book pages in frames mode.

Produce running IBM footer
When checked, generates running IBM footer on most pages.

Password

New password
To change your administrator password, enter your new password.

Confirm password
Retype your new password to confirm the change.

4.4.1 Administration Password

Description: An administration password is required for using administrative functions and saving any changes that you make on the Administration page.

How to use the Administration Password:

To change the administration password
First, enter your administration password in the *Administration Password* field. Next, enter a new password in the *New Password* and the *Confirm new password* fields. Choose the Save Settings push button. Until a password is set by the administrator, Administrative functions are not password-protected.

To make other changes on the BookManager BookServer Administration page
Enter the administration password in the *Administration Password* field. Make your changes on the page, and then choose the Save Settings push button.

> **Note:** Before you save settings, make sure that the *New Password* and *Confirm new password* fields are blank.

4.4.2 Creating a Bookshelf

Description: Use the Create a Bookshelf page to make a new bookshelf. The new bookshelf is initially empty when you create it.

To create a bookshelf:

1. On the Administration page, choose the **Create Bookshelf** push button. Then, on the Bookshelf and Bookcase Management page, enter the administration password.
2. In the *Bookshelf Name* field, enter a name for your bookshelf.
3. Select a path in which to create your bookshelf from the *Bookshelf Path* list.
4. In the *Bookshelf Title* field, enter a descriptive title for your bookshelf.
5. If you are working with a bookshelf search index to speed searching, indicate the file name of the search index in the *Bookshelf Index* field.

   The bookshelf search index file must be located in a collection path specified in the *Enter directories for collections* box on the Administration page.
6. Press **Create**. The Modify Bookshelf page appears so you can add books to your new bookshelf.

Fields:

Bookshelf Name
Enter the name for the bookshelf you are about to create.

Bookshelf Path
Select the path in which your bookshelf will reside. The path selection list corresponds to the paths already entered on the BookManager BookServer Administration page.

Bookshelf Title
Enter a descriptive title for your bookshelf.

Bookshelf Index
Optional. Enter the file name of the bookshelf search index.

Push buttons:

Create
Creates your bookshelf and takes you to the Modify Bookshelf page where you can add books to it

Reset
Clears the entry fields

4.4.3 Modifying or Deleting a Bookshelf

Description:

Use the Modify or Delete a Bookshelf page to add or remove books from a bookshelf or to delete a bookshelf.

To modify or delete a bookshelf:
1. On the Administration page, choose the **Modify/Delete Bookshelf** push button. Then, on the Bookshelf and Bookcase Management page, enter the administration password.
2. On the Modify or Delete a Bookshelf page, select the bookshelf you want to delete or modify.
3. To delete the bookshelf, choose the **Delete** push button. The bookshelf is deleted, but the books contained in the bookshelf are not removed from your system.
4. To modify the bookshelf, choose the **Modify** push button.

4.4.3.1 Modifying a Bookshelf

Description:

You can add or remove books from your bookshelf. Removing books from a bookshelf does not erase them from your system. The books still exist in their directory paths.

To remove books:

Select one or more books from the list box on the Modify Bookshelf page and press the **Remove** push button.

Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you need to press and hold the Ctrl key in order to select non-consecutive items.

To add books:

1. In the entry field, type the directory path or paths containing the books you want to add. Separate each directory path with a semicolon (;). (The eligible paths are specified in the *Enter directories for collections* box on the BookManager BookServer Administration page.)
2. Choose the **Add Books** push button. A list of books that you can add to your bookshelf appears. Select one or more books from this list and press the **Add** push button to add these books to your bookshelf.

Push Buttons:

Remove

> Removes the selected book from the bookshelf but does not erase it from your system

Add Books

> Takes you to a page containing a selectable list of books from the specified path or paths to add to your bookshelf

4.4.3.2 Adding Books to a Bookshelf

To add books to your bookshelf, select one or more books from the list and press the **Add** push button.

Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you need to press and hold the Ctrl key in order to select non-consecutive items.

Push Buttons:

Add

> Adds to your bookshelf the books you select in the list.

Cancel

> Returns you to the Modify Bookshelf page without adding any selected books to your bookshelf.

4.4.3.3 Deleting a Bookshelf—Confirmation

Deleting a bookshelf erases the shelf but not the books that were placed in the shelf. They still exist in their directory paths.

Choose **Yes** to confirm that you want to delete the bookshelf.

Choose **No** if you decide not to delete the bookshelf. You are returned to the Modify or Delete a Bookshelf page.

4.4.4 Creating a Bookcase

Description:

Use the Create a Bookcase page to make a new bookcase. The new bookcase is empty when you create it.

To create a bookcase:
1. On the Administration page, choose the **Create Bookcase** push button. Then, on the Bookshelf and Bookcase Management page, enter the administration password.
2. In the *Bookcase Name* field, enter a name for your bookcase.

3. Select a path in which to create your bookcase from the *Bookcase Path* list.
4. In the *Bookcase Title* field, enter a descriptive title for your bookcase.
5. Press **Create**. The Modify Bookcase page appears so you can add bookshelves and nested bookcases to your new bookcase.

Fields:

Bookcase Name
   Enter a name for the bookcase you are about to create.

Bookcase Path
   Select the path in which your bookcase will reside. The path selection list corresponds to the paths already entered on the BookManager BookServer Administration page.

Bookcase Title
   Enter a descriptive title for your bookcase.

Push buttons:

Create
   Creates your bookcase and takes you to the Modify Bookcase page where you can add bookshelves and nested bookcases

Reset
   Clears the entry fields so you can enter new information

4.4.5 Modifying or Deleting a Bookcase

Description:

On the Modify or Delete a Bookcase page, you can modify a bookcase by adding or removing bookshelves and nested bookcases, or you can delete a bookcase.

To modify or delete a bookcase:

1. On the Administration page, choose the Modify/Delete Bookcase push button. Then, on the Bookshelf and Bookcase Management page, enter the administration password.
2. On the Modify or Delete Bookcase page, select the bookcase you want to delete or modify.
3. To delete the bookcase, choose the **Delete** push button. The bookcase is deleted, but the bookshelves and nested bookcases contained within the bookcase are not removed from your system.
4. To modify the bookcase, choose the **Modify** push button.

4.4.5.1 Modifying a Bookcase

Description:

You can add bookshelves and nested bookcases to a bookcase, and you can remove them. Removing bookshelves and nested bookcases takes them out of the bookcase but does not erase them from your system.

To remove bookshelves and bookcases:

Select the bookshelves or bookcases you want to remove from the list box on the Modify Bookcase page and press the **Remove** push button.

Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you

need to press and hold the Ctrl key in order to select non-consecutive items.

To add bookshelves and nested bookcases:

1. In the entry field, type the directory paths containing the bookshelves and bookcases you want to add. The eligible paths are specified in the list boxes titled *Enter directories for bookshelves* and *Enter directories for bookcases* on the BookManager BookServer Administration page.
2. To add bookshelves, choose the **Add Bookshelves** push button. A list of bookshelves that you can add appears.
3. To add bookcases, choose the **Add Bookcases** push button. A list of bookcases that you can add appears.

4.4.5.2 Adding Bookshelves to Your Bookcase

Select one or more bookshelves from the list and press the **Add** push button.

Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you need to press and hold the Ctrl key in order to select non-consecutive items.

You are returned to the Modify Bookcase page, which now lists the bookshelves you have selected to place in your bookcase.

Push buttons:

Add

Adds the selected bookshelves to your bookcase and returns you to the Modify Bookcase page

Cancel

Returns you to the Modify Bookcase page without adding bookshelves to your bookcase

4.4.5.3 Adding Nested Bookcases to Your Bookcase

Select one or more bookcases from the list and press the **Add** push button.

Note: Some browsers may preselect the first item in the list. If you do not want that item selected, click it to deselect it. Also, with some browsers, you need to press and hold the Ctrl key in order to select non-consecutive items.

You are returned to the Modify Bookcase page, which now lists the bookcases you have selected to nest in your bookcase.

Push buttons:

Add

Adds the selected bookcases to your bookcase and returns you to the Modify Bookcase page

Cancel

Returns you to the Modify Bookcase page without adding bookcases to your bookcase

4.4.5.4 Deleting a Bookcase—Confirmation

When you choose to delete a bookcase, a confirmation message appears and asks you to confirm that you want to delete the bookcase. Deleting a bookcase erases the bookcase but not the items that were placed in the bookcase. They still exist in their directory paths.

Choose the **Yes** push button to confirm that you want to delete the bookcase.

4.4.6 Paths and Names

Description: To serve bookshelves and bookcases and books (from a book collection), BookManager BookServer searches directory paths that you specify.

Setting Directory Paths:
1. Enter your administration password in the *Administration Password* field.
2. In the *Enter directories for collections* box, type a directory path for each book collection, one path per line. Do not add trailing backslashes. Type a name for each path in the *Enter descriptive collection names* box.
3. In the appropriate list box, type a directory path or paths for bookcases and bookshelves. Type one path per line. Do not add trailing backslashes.
4. Choose the Save Settings push button.
5. Rebuild the catalog if you have added, deleted, or replaced books in a collection directory, added or removed a collection, or changed the order of the collection directories listed in the *Enter directories for collections* box.

Sample Directory Paths for Collections: The examples below correspond to the sample collection names listed under 4.4.6.1, "Defining Catalog Collection Names."

    /home/books
    /home/books/os2
    /cdrom1

Sample Directory Paths for Bookshelves:

    /home/shelves
    /cdrom1/shelves

Sample Directory Paths for Bookcases:

    /home/cases
    /cdrom1/cases

Note: *Do not add trailing slashes to any of the directory paths that you specify on the Administration page.* You must provide fully qualified paths rather than relative paths.

Additional Information:
- 4.2, "Creating a BookManager BookServer Library" on page 33
- 4.3, "Updating Your BookManager BookServer Library" on page 35

4.4.6.1 Defining Catalog Collection Names

Description: Catalog collection names are names given to each directory path listed in the *Enter directories for collections* list box. The collection names you specify here are displayed on the Catalog of All Books page as a heading for each sublist of books, and also in the Title column on the Bookshelves page.

Specifying Collection Names: Enter each descriptive collection name in the *Enter descriptive collection names* list box, one per line. Each line corresponds to the directory path listed on the same line of the *Enter directories for collections* list box.

Sample Collection Names: The examples below correspond to the sample directory paths for collections listed under 4.4.6, "Paths and Names" on page 42.

> Host (NFS) Procedure Books
> MVS Programming Library
> OS/2 Reference Library
> CD-ROM Library

Additional Information:
- 4.2, "Creating a BookManager BookServer Library" on page 33
- 4.3, "Updating Your BookManager BookServer Library" on page 35

4.4.7 Logging book access requests

Description: You can log requests made to read books. Each topic request is logged, as well as requests to search books.

How to use Logging: Select the *Log book access requests* check box to turn book logging on or off. When this check box is checked, logging is performed. Choose the **Save Settings** push button to activate the changes.

BookManager BookServer logs the requests in a log file named *bookmgr.log*, located in the product directory.

Each log entry contains the date, time, book path and file name, followed by the topic, search, book description, or cross-book link request.

4.4.8 Diagnostics

Description: Diagnostic output can be generated to help debug any BookManager BookServer problems you may experience. A set of diagnostic information will be displayed for each page served.

How to use Diagnostics: Select the *Generate diagnostic output* check box to turn diagnostics on or off. Diagnostics will be generated when the check box is checked. Choose the **Save Settings** push button to activate the changes.

BookManager BookServer logs diagnostic trace information in a file named *bookmgr.dbg*, located in the product directory. Because this file grows rapidly, you should generate diagnostic output only when attempting to solve a specific problem.

4.4.9 Frames-based EUI

Description: The end user interface for Book pages can be generated by BookServer using frames-based HTML. If so, Book pages are presented with each of the topic, toolbar, and table of contents in a separate frame on the same page.

How to generate frames-based EUI: Check the 'Present frames-based EUI for books' check box to enable or uncheck to disable this feature. When enabled, frames and table of contents files are cached in the ../frames subdirectory.

4.4.10 Running IBM Footer

Description: You can disable generation of the running IBM footer, which contains a link to the BookServer Library Page and the IBM Corporate web site. When checked, this footer is generated for all BookServer generated pages, with the exception of the Print Preview results page.

How to disable the running IBM Footer: Uncheck the 'Produce running IBM footer' check box to disable this feature. Unlike other administrative settings, this setting is pre-checked.

4.4.11 Save Settings

Description: Save Settings saves any changes you made in the Paths and Names list boxes, the Settings check boxes, or the Password fields on the BookManager BookServer Administration page. Once saved, the changes become permanent.

How to Save Settings: On the Administration page, enter the Administration password in the *Administration Password* field and choose the **Save Settings** push button.

4.4.12 Building the Catalog

Description: The Catalog of All Books contains descriptive information about each book in the library. The books may reside on any drive or any machine available to BookManager BookServer. You should rebuild the catalog whenever you add, delete or replace books in a collection directory, add or remove a collection, or change the order of the collection directories listed in the *'Enter directories for book collections:'* box on the Administration page.

A book must be cataloged in order to locate it by using the Find field on the Library page and Catalog of All Books page. Cataloging also enables cross-book links to any other book in the catalog. Rebuilding the catalog also clears all cached pictures, table of contents files, and frames files.

How to Build the Catalog: Choose the **Rebuild Catalog** push button on the Administration page.

4.4.13 Picture Cache

Description: The pictures stored in BookManager books are stored in a special subdirectory (called the "picture cache") to improve performance. The cached pictures are stored in Web format.

How to use the Picture Cache: When the catalog is rebuilt, all the cached pictures are erased from the picture cache.

To clear the picture cache at any other time (for example if replacement books have updated pictures and it is not otherwise necessary to rebuild the catalog), choose the **Clear Picture Cache** push button on the Administration page. Clearing the picture cache also clears all cached table of contents files and frames files generated when the 'Present frames-based EUI for books' box is checked.

4.5 Customizing the Site Header and Footer

Description: You can replace the IBM product name that appears in the title bar and heading of the Library page with your own text (such as the name of your organization), and you can add text below the heading. You can also create your own footer to appear on all BookManager BookServer product pages. You can also create your own header or footer to appear on all BookManager BookServer product pages.

To customize the Library page header:

Change to the product directory and copy libsamp.htm to library.htm. Edit the *library.htm* file.

Do not remove any <TITLE>, </TITLE>, </HEAD> or <BODY> tags. Be sure to use correct HTML coding; otherwise, the Library page may fail to display.

To create your own page headers or footers:

Change to the product directory and copy the file *custfoot.htm* to *bmfooter.htm* or *custhead.htm* to *bmheader.htm*. Edit the *bmheader.htm* and/or *bmfooter.htm* files.

Do not include <HTML>, <BODY>, </BODY> or </HTML> tags in this file. Read the comments in the file for further editing information and suggestions.

To disable the link to the IBM Corporate web site:

As mentioned in section 4.5.10, the IBM running footer contains a link to the IBM Corporate web site. This link can be overridden by renaming the *custrout.htm* file located in the product documents directory to *bmrouter.htm*. Doing so will cause the *bmrouter.htm* page to be served in place of taking the link to the IBM Corporate web site, when selected. The *bmrouter.htm* file can be customized as needed.

4.6 Linking to BookManager BookServer from a Web Document

Description: If you own and maintain a Web document (Web page), you can create links within the document that give readers direct access to your BookManager BookServer library. You can link to the Library page, to a list of bookshelves or bookcases, to a specific bookcase or bookshelf, to a section of a book, and so on.

Parts of a BookManager BookServer URL: You create each link to the BookManager BookServer by specifying the appropriate URL within HTML tags. Each URL has three basic parts: the protocol, the server name, and the CGI script information. Here is an example:

`http://`*server-addr*`/cgi-bin/bookmgr/library`

- The *protocol*, `http`, precedes the colon and double slash.
- Following the protocol, between the double slash and the first single slash, is the *server name*. You can specify either the fully qualified domain name of the server machine (for example, `booksrv2.raleigh.ibm.com`) or the IP address.
- The remainder of the URL contains the CGI script information:
  - `/cgi-bin`—an *alias* for the directory that contains the BookManager BookServer CGI script.
  - `bookmgr`—the name of the BookManager BookServer CGI script.

> — One or more parameters to be passed as variables to the BookManager BookServer CGI script (bookmgr). In this example, the parameter *library* directs the program to transmit the Library page for display at the browser.

How to Create Links to the BookManager BookServer: Instead of using an absolute URL for every link, you can use the <BASE> tag at the beginning of your Web document to identify a "base address." In our examples, the base address contains the protocol and server machine, which are the same for all links. Then throughout the document you can create links that are relative to the base address. The relative links contain the CGI script information. If the server address ever changes, you need change only the BASE.

Place the <BASE> tag within the <HEAD> element of your document.

```
<HEAD>
<TITLE>My Web Document</TITLE>
<BASE HREF="http://server-addr/">
</HEAD>
```

Examples: Following are examples of relative links to the BookManager BookServer. Use these as a guide in creating your own links. You can use your browser to connect to a specific BookManager BookServer item (book, bookshelf, and so on) and display its URL. Use that specific URL information to create a link to that item.

Access a BookManager BookServer library

```
<A HREF="/cgi-bin/bookmgr/library">The BookServer Library</A>
```

This anchor tag directs the URL to the BookManager BookServer Library page.

Access a book

```
<a href="/cgi-bin/bookmgr/books/h10/CCONTENTS">Hercules</a>
<a href="/cgi-bin/bookmgr/books/h10">Hercules</a>
<a href="/cgi-bin/bookmgr/books/h10/2.0">Hercules</a>
```

The first anchor tag directs the URL to open a book called h10 and display the table of contents topic, designated by the special topic name */CCONTENTS*. If left off, as shown in the second URL, the book opens to the table of contents by default, or to the first topic found if no table of contents exists.

The third anchor tag directs the URL to open the book h10 and display topic 2.0.

Search a book

```
<a href="/cgi-bin/bookmgr/search?book=h10">Search</a>
```

This anchor tag directs the URL to display the Search Book form for a book called h10.

List bookshelves

```
<a href="/cgi-bin/bookmgr/shelves">Browse Bookshelves </a>
```

This anchor tag directs the URL to list all bookshelves.

Open a bookshelf

```
<a href="/cgi-bin/bookmgr/shelves/media">World Events</a>
```

This anchor tag directs the URL to open a bookshelf called media.

List bookcases

```
<a href="/cgi-bin/bookmgr/cases">Browse Bookcases </a>
```

This anchor tag directs the URL to list all bookcases.

Open a bookcase

```
<a href="/cgi-bin/bookmgr/cases/almanac">The Almanac Bookcase</a>
```

This anchor tag directs the URL to open a bookcase called almanac.

Display the Administration page

```
<a href="/cgi-bin/bookmgr/administration">Administration</a>
```

This anchor tag directs the URL to display the BookManager BookServer Adminstration page.

Chapter 5. Help

Description: Help is accessible from any BookManager BookServer page and from several dialog forms (such as the *Search Book* and *Sort Bookshelf* forms).

Using Help: Choose the Help icon or push button on the page or form to get help. On a Book page, choose the Help icon on the toolbar. The Help button links to the relevant topic in the Getting Started Version 2 Release 2 book.

Once you are in the Getting Started Version 2 Release 2 book, you can navigate around by following the hypertext links or by reading one topic at a time.

Note that when requesting help from a framed Book page that the Help pages are launched in a new brower window. When requesting help from a non-framed Book page, the current browser window is used.

Chapter 6. BookManager BookServer Setup

Congratulations! You have successfully installed the IBM BookManager BookServer software and are now reading a BookManager electronic book on the World Wide Web. To complete your installation, complete the following steps on the BookManager BookServer Administration page .

1. Set a password that will be required for all future configuration changes:

   On the BookManager BookServer Administration page , scroll to the bottom and specify your new password in the *New Password* field. Enter it again in the *Confirm New Password* field. Then choose the Save Settings push button.

2. Define access to books, bookshelves, and bookcases:

   a. On the BookManager BookServer Administration page , enter your password in the *Administration Password* field.

   b. Indicate the file system directory paths you want BookManager BookServer to search in order to serve books, bookshelves, and bookcases to your users:

      1) In the list box titled *Enter directories for collections*, indicate the file system directory paths you want BookManager BookServer to search in order to group books into collections. For books to be accessible to BookManager BookServer, they must be listed in a collection directory. For example, */home/books*.

      2) Name your collections by giving a descriptive name to each file system directory path just entered:

         In the list box titled *Enter descriptive collection names*, list the names of your collections. Enter one name for each directory path listed in the *Enter directories for collections* box. For example, *Sample Books*.

      3) In the list box titled *Enter directories for bookshelves*, list the directories you want to use, without trailing backslashes. For example, */home/shelves*.

      4) In the list box titled *Enter directories for bookcases*, list the directories you want to use, without trailing backslashes. For example, */home/cases*.

3. Choose the **Save Settings** push button to save your changes.

4. Rebuild the catalog:

   After specifying your paths for bookshelves and books, and saving these settings, choose the **Rebuild Catalog** push button on the BookManager BookServer Administration page to rebuild the catalog. This generates card catalog records for each book.

Glossary

This glossary defines all new terms and abbreviations used in this document. Definitions that were derived from the following sources are identified by the symbols indicated:

- The *American National Standard Dictionary for Information Systems,* ANSI X3.172-1990, copyright 1990 by the American National Standards Institute (ANSI). Copies can be purchased from the American National Standards Institute, 1430 Broadway, New York, New York 10018. Definitions are identified by the symbol (A) after the definition.

- The *Information Technology Vocabulary,* developed by Subcommittee 1, Joint Technical Committee 1, of the International Organization for Standardization and the International Electrotechnical Commission (ISO/IEC JTC1/SC1). Definitions of published parts of this vocabulary are identified by the symbol (I) after the definition; definitions taken from draft international standards, committee drafts, and working papers being developed by ISO/IEC JTC1/SC1 are identified by the symbol (T) after the definition, indicating that final agreement has not yet been reached among the participating National Bodies of SC1.

Special Characters

*.   A multiple-character wildcard, the symbol used as a substitute for one or more letters in a word when defining a search request.

?.   A single-character wildcard, the symbol used as a substitute for one letter in a word when defining a search request.

&.   In Boolean searching, an operator you enter in a search request to connect two words or phrases with an AND relationship.

|.   In Boolean searching, an operator you enter in a search request to connect two words or phrases with an OR relationship.

!.   In Boolean searching, an operator you enter in a search request to connect two words or phrases with a BUT NOT relationship.

().   Grouping operators, which allow you to group together words or phrases in a Boolean search to change the order of precedence of the search.

'.   In a Boolean search, the "AS IS" operator used to prevent special characters, such as "&," from being treated as search operators.

,.   A phrase separator, used to separate one or more words or phrases from each other in a search request.

A

active.   The window or icon that you are currently using or that is currently selected.

AFS.   Andrew File System. A worldwide distributed file system.

American National Standard Code for Information Interchange (ASCII).   The standard code, using a coded character set consisting of 7-bit coded characters (8 bits including parity check), that is used for information interchange among data processing systems, data communication systems, and associated equipment. The ASCII set consists of control characters and graphic characters. (A)

author.   The person who wrote or prepared the information in a softcopy document.

B

book.   In BookManager BookServer, a softcopy document, created by BookManager BUILD, that can be read and searched with a display device. A softcopy book often has the traditional structure of a printed book, including standard book elements such as a cover page, table of contents, chapters, and an index. BookManager book files have the *.boo* file extension.

bookcase.   In BookManager, a logical grouping of bookshelves and other bookcases organized for convenience. The contents of a specific bookcase are displayed on the Bookcase page. Bookcase files have the *.bkc* file extension.

book search.   A search done within a single book, on selected topics or on the entire book. Search matches are emphasized in the book text.

bookshelf.   In BookManager, a logical grouping of softcopy books organized for convenience and for faster searching. The contents of a specific bookshelf are displayed on the Bookshelf page. Bookshelf files have the *.bks* file extension.

bookshelf search index.   An index of all information in books on a bookshelf, created with the Index Utility that is supplied with BookManager BUILD/MVS, BookManager READ/MVS, or BookManager BUILD/2. Using a search index can make searching the books in a bookshelf significantly faster. The search index is usually created as a file that has the same name as the bookshelf, and the *.bki* file extension.

Boolean.   A process where combinatorial relationships are established between elements and the result takes on one of two values. In a Boolean operation, each of

the elements may be assigned a value, such as 0 or 1, true or false.

Boolean search. A search method that uses Boolean processing to analyze search matches. Boolean operators are used in a search request to make a Boolean expression.

browser. A software product or tool used to read an electronic document on the World Wide Web.

C

case-sensitive. Pertaining to the ability to distinguish between uppercase and lowercase letters. When you do a "case-sensitive" search, the search results match the case of the search request.

catalog. The set of all electronic books available from a BookManager BookServer installation, usually consisting of multiple collections. Also referred to as the Catalog of All Books.

CD-ROM. Compact disc-read only memory. High-capacity, read-only memory in the form of an optically read compact disc.

CGI script. Common Gateway Interface script. A program that is run on a Web server in response to input from a browser.

chapter. In BookManager, a section or part of a softcopy book whose topic ID begins with a major topic number, such as 1.0 or 4.0.

choose. To use a mouse or keyboard to pick an item that begins an action. You choose items on menus to perform tasks, and you choose icons to start applications.

client. A computer system that uses data or services from another computer, known as the server.

collection. A set of electronic books that reside at a single file system location, such as D:\BOOKS.

collection kit. A set of electronic books provided by IBM on a CD-ROM.

cross-book link. A link that takes you from one softcopy book to another softcopy book.

D

data set. In MVS, a unit of information that can be stored and retrieved.

default. A value used by BookManager BookServer when you have not explicitly specified one.

document. A collection of information, intended to be perceived and understood by a human being.

document number. The form number of a manual that can be used to link between books, or order copies of the manual. The document number is displayed in the table of contents, in a collection, and in a bookshelf. See cross-book link.

E

electronic book. A document stored on a computer as a file, and accessed by readers using software that presents its content in a familiar, book-like manner.

ESA. Enterprise Systems Architecture

exact match. A word or phrase found by BookManager BookServer during a book search, that corresponds exactly to the word or phrase typed in the search request. Contrast with fuzzy match.

F

figure. A vector graphic, image, or other kind of illustration in the text of a document that is identified by a title or caption and a sequential number.

FIGURES. The topic ID of a topic in a softcopy book that contains the list of figures in the book.

filter. A string of text used to list books or bookshelves containing the string within their names and titles.

form. An electronic document into which you enter information to complete an action.

FTP. File Transfer Protocol. In TCP/IP, an application protocol used for transferring files to and from host computers.

fuzzy match. A word or phrase found during a single-book that is a variation the word typed in a search request. Fuzzy matches are different forms of the same root word.

G

GIF. Graphics Interchange Format. A widely supported format for image data on the World Wide Web.

graphic. Pertaining to pictorial material or the output of graphics software, in contrast to text. Graphics in a softcopy book can be integrated into the text or displayed in a separate window.

grouping operators. In a search request, the symbols used to change the Boolean operators' default order of precedence. In BookManager BookServer, the grouping operators are the left and right parentheses.

H

heading. Words indicating the beginning of a new topic or section.

HFS. Hierarchical File System. Refers to the kind of file system used on personal computers in which files and directories are arranged in a hierarchical tree-like structure leading to the highest level directory, called the root directory.

HTML. Hypertext markup language. HTML is the standard format for the interchange of document text between World Wide Web clients and servers.

HTML document. A document represented using HTML, consisting of one or more pages.

HTML form. An HTML page containing input fields, radio buttons, and other controls where the user provides information to be returned to a Web server.

HTML page. (1) A unit of HTML content that is accessed in a single transaction over the World Wide Web. (2) The default HTML page provided by a Web server when no page is explicitly requested is called the server's home page.

hypertext. A method of accessing information in a nonlinear fashion by linking to more information on a particular graphic or idea.

hypertext link. An automatic connection between an element in one part of a softcopy book to another element in the same book or to another softcopy book.

I

icons. Graphical representations of various elements such as disk drives, applications, and documents.

index. An alphabetical list of the subjects in a softcopy document and the topics in which each subject is found. Contrast with table of contents and search index.

inline image. A graphic image that appears on the same line as text in a document.

Internet. The global "network of networks" that connects large corporations, small businesses, universities, governments, private organizations and individuals.

Internet resource. A document or service accessible via the Internet.

L

LAN. Local area network. A computer network located on user premises within a limited geographical area.

library. A collection of electronic documents. A BookManager BookServer library is the set of all electronic books available from one BookManager BookServer installation.

link. (1) A connection between related pieces of information. (2) To go to a related piece of information by activating the connection. See hypertext link.

M

mainframe. A computer, usually in a computer center, with extensive capabilities and resources to which other computers can be connected so that they can share facilities.

match. A word or phrase that is identical or similar to the words or phrases in a search request.

modify. Add or remove objects. For example, you can modify a bookshelf by adding books to it or removing books from it.

morphological search. Searching in a manner that takes into account the different forms taken by words in the language of the text. For example, finding occurrences of "media," in response to a search request for "medium."

N

name. (1) The file name of a book, bookshelf, or bookcase. File names appear in the Name column on several BookManager BookServer product pages. (2) The name assigned by BookManager BookServer to a collection, such as 4-COLLECTION. Assigned collection names appear in the Name column on the Bookshelves page. (3) On the Administration page, a descriptive name or title for a collection. Descriptive collection names appear in the Title column on the Bookshelves page.

navigate. To locate and work with information in a book.

NFS. Network File System. A remote file system in which server computers make files available to client computers. NFS runs over the Internet Protocol.

O

object. Anything that you can focus attention on and manipulate as a single unit (for example, a book or a bookshelf).

online. Connected to, served by, or available through, a system or computer.

operator. (1) A symbol that represents an operation to be done. (2) In a search request, the lexical entity that indicates the action to be performed on a word or phrase.

order of precedence. The order of priority in which Boolean operators are processed in a search request. The default order of precedence is BUT, AND, and then OR. The order can be altered by putting parentheses around words or phrases in the search request.

P

page. A unit of content, usually textual, that is accessed in a single transaction over the World Wide Web. (May be the equivalent of one or many pages of printed material.)

path. The storage location of a file. The path includes the drive, directory, and, if applicable, the line of subdirectories leading to the directory in which the file resides.

phrase. In a search request, a collection of two or more words treated as a unit.

prebuilt. Refers to existing BookManager files, such as books and bookshelves found on an IBM CD-ROM collection kit.

product directory. In BookManager BookServer for World Wide Web for Windows NT, the product directory is *CGI-Scripts* \bookmgr, where *CGI-Scripts* is one of the directories entered on the Select Destination Directories window during installation. If BookManager BookServer was installed on the Microsoft IIS server, the default CGI-Scripts directory is \InetPub\scripts. The default for other servers is \httpd\cgi-bin.

R

rank. The relative significance of one topic within a set of topics that match a search query.

resources. Documents, data, or services.

revision character. A character in the margin, such as a bar (|), that indicates that the text line beside it has been changed by the author.

revisions. Changes an author has made to a book. Revisions may be marked with revision characters. Readers can move through a book looking at only those topics that have been changed or added to the book.

S

search. A powerful BookManager BookServer function that lets you locate specified words and phrases within multiple books on a bookshelf, a single book, or selected topics.

search options. In BookManager BookServer, the options you can set to specify which type of search form is to appear, what areas of the book to search, what type of search to do, and how to show results.

search results. In a single-book search, a list a topics that contain one or more search matches.

select. To mark an item so that a subsequent action can be carried out on that item.

server. A computer that makes resources available to other computers.

softcopy. Online information that can be electronically distributed, manipulated, and printed.

sort. To arrange a set of items to be used in a specified sequence, such as alphabetic or numeric.

T

table. Information presented in rows and columns and defined by the author as a table.

table of contents. A list of topics in the order in which they appear in a book.

TABLES. The topic ID of a topic in a softcopy document that contains the list of tables in the book.

topic. A heading and its subsequent text up to the next heading; the basic unit of information in a BookManager BookServer softcopy document.

topic heading. A heading that introduces a new topic in softcopy. Each topic heading is made up of two parts: a topic ID and a topic title.

topic title. The title that is associated with a topic heading. See also topic heading.

topics list. A list of all the topics in a softcopy document that have topic IDs.

U

URL. Universal resource locator. The standard World Wide Web means for specifying the location of a resource on the Internet.

V

vector graphic. Computer graphics in which display images are generated from display commands and coordinate data. (I) (A)

W

wildcard. The character used to substitute for unknown or unspecified characters or words in a search word or phrase. An asterisk (*) is an example of a wildcard character.

Web browser. A browser for reading World Wide Web documents. See browser.

World Wide Web. A worldwide network of linked documents on the Internet that point to other documents on related topics. Using Netscape Navigator or other Web browser software, a user can navigate quickly and easily around the global Internet, following the pointers to topics of interest.

Bibliography

Listed below is the BookManager family of products and related information.

BookManager BookServer
IBM BookManager BookServer for World Wide Web for AIX: Getting Started SC34-3096 (available in softcopy only)

IBM BookManager BookServer for World Wide Web for OS/2: Getting Started SC34-3100 (available in softcopy only)

IBM BookManager BookServer for World Wide Web for MVS: Getting Started SC34-3105 (available in softcopy only)

IBM BookManager BookServer for World Wide Web for Windows NT: Getting Started SC34-3104 (available in softcopy only)

BookManager READ
IBM BookManager READ for OS/2: Getting Started SC34-3097 (available in softcopy only)

IBM BookManager READ for Windows: User's Guide, SC34-3056

IBM BookManager READ for Windows: Online Reference, SC34-3057 (available only in softcopy with the BookManager READ for Windows product)

IBM BookManager READ for Windows: Quick Reference, SC34-3058

BookManager BUILD for Windows NT
IBM BookManager BUILD for Windows NT: Getting Started, SC34-3098 (available in softcopy only)

IBM BookManager BUILD for Windows NT: Building Softcopy Books, SC34-3099 (available in softcopy only)

BookManager BUILD SGML
IBM BookManager BUILD SGML: Getting Started, SC34-3073

IBM BookManager BUILD SGML: BIF DTD Reference, SC34-3075 (available in softcopy only)

IBM BookManager BUILD SGML: Reference, SC34-3074 (available in softcopy only)

BookManager BUILD/2
IBM BookManager BUILD/2: Getting Started, SC34-3049

IBM BookManager BUILD/2: Building Softcopy Books, SC34-3076 (available in softcopy only)

BookManager READ/DOS
IBM BookManager READ/DOS: General Information, GB35-0816

IBM BookManager READ/DOS: Displaying Online Books, SB35-0817 (available only in softcopy with the BookManager READ/DOS product)

IBM BookManager READ/DOS: Installation, Getting Started, and Customization, SX76-0148

BookManager READ/2
IBM SAA BookManager READ/2: General Information, GB35-0800

IBM SAA BookManager READ/2: Getting Started and Quick Reference, SX76-0146

IBM SAA BookManager READ/2: Displaying Online Books, SB35-0801

IBM SAA BookManager READ/2: Installation, GX76-0147

AIX BookManager READ/6000
IBM AIX BookManager READ/6000: Displaying Online Books, SC22-0096

IBM AIX BookManager READ/6000: Getting Started and Quick Reference, SX28-6800

IBM AIX BookManager READ/6000: Installation Planning and Customization, SX28-6801

BookManager MVS
IBM BookManager READ/MVS and BUILD/MVS: General Information, GC38-2032

IBM BookManager READ/MVS: Getting Started and Command Summary, SC38-2033

IBM BookManager READ/MVS: Displaying Online Books, SC38-2034

IBM BookManager READ/MVS: Installation Planning and Customization, SC38-2035

IBM BookManager BUILD/MVS: Preparing Online Books, SC38-2036

IBM BookManager BUILD/MVS: Installation Planning and Customization, SC38-2037

BookManager VM
IBM BookManager READ/VM and BookManager BUILD/VM: General Information, GC23-0447

IBM BookManager READ/VM: Getting Started and Command Summary, SC23-0448

IBM BookManager READ/VM: Displaying Online Books, SC23-0449

IBM BookManager READ/VM: Installation and Customization, SC23-0455

IBM BookManager BUILD/VM: Preparing Online Books, SC23-0450

IBM BookManager BUILD/VM: Installation and Customization, SC23-0451

Other Publications

IBM Electronic Publishing Edition for OS/2, SC34-3081

IBM Dictionary of Computing, ZC20-1699

Writing Softcopy for BookManager, SC22-0011

IBM BookMaster 4.0 User's Guide, SC34-5009

Printing and Publishing Collection, SK2T-2921 (CD-ROM only)

Index

A

administration 35
  building the catalog 44
  creating a BookManager
    BookServer library 33
  customizing the site header and
    footer 45
  debugging server problems 43
  defining catalog collection
    names 42
  linking to BookManager
    BookServer from a Web
    document 45
  logging book access
    requests 43
  organizing your BookManager
    BookServer library 31
  picture cache 44
  saving changes made to
    Administration form 44
  setting administration
    password 37
  setting bookcase, bookshelf, and
    book directory paths 42
  updating your BookManager
    BookServer library 35
advantages of using BookManager
  BookServer 1

B

bookcase
  creating 35
  description 7
  modifying or deleting 40
  sorting 8
bookcase directories
  creating 34
  entering on Administration
    page 42
bookcases
  bookshelves and 31
  description 6
  sorting 7
BookManager BookServer Library
  creating 33
  description 5
  organizing 31, 33
  updating 35
bookshelf
  creating 35

bookshelf *(continued)*
  description 10
  modifying or deleting 38
  searching 11
  sorting 11
  viewing search results of 12
bookshelf directories
  creating 34
  entering on Administration
    page 42
bookshelf search index 12, 32
bookshelves
  bookcases and 31
  collections and 9, 13, 32
  description 8
  in scenarios for library
    organization 33
  sorting 9

C

Catalog of All Books
  building 44
  description 5
collection directories
  copying books to 34
  creating 34
  entering on Administration
    page 42
  names for 42
collections
  bookshelves and 9, 13, 32
  in scenarios for library
    organization 33
creating a BookManager
  BookServer library 33
creating cross-book links 17
creating links to Internet
  resources 16
cross-book linking 17
customizing the site header and
  footer 45

F

Find field, using 12

H

help, using 49

L

linking
  to a book via URL 19
  to BookManager BookServer
    from a Web document 45
  to Internet resources 15
logging book access requests 43

N

notes 26

O

organizing your BookManager
  BookServer library 31

P

pictures, viewing 30
product prerequisites 3

R

reading a book
  book topics, description of 20
  navigating through a book 15
  Table of Contents topic,
    description of 21
  the book page 14
revised topics, viewing 20

S

search operators 26
search request
  creating 22
  examples of 22
searching a book
  how to search 22
  search results, specifying how
    to display 25
  search type, specifying 23
  viewing book search results 25
  where to search, specifying 24
site header and footer
  customizing 45

T

toolbar, using   19

U

updating your BookManager
 BookServer library   35

W

Web document
   linking to BookManager
     BookServer from   45

Communicating Your Comments to IBM

IBM BookManager BookServer
for World Wide Web for AIX and Linux:
Getting Started Version 2 Release 2

Publication No. GC34-3152-00

If you especially like or dislike anything about this book, please use one of the methods listed below to send your comments to IBM. Whichever method you choose, make sure you send your name, address, and telephone number if you would like a reply.

Feel free to comment on specific errors or omissions, accuracy, organization, subject matter, or completeness of this book. However, the comments you send should pertain to only the information in this manual and the way in which the information is presented. To request additional publications, or to ask questions or make comments about the functions of IBM products or systems, you should talk to your IBM representative or to your IBM authorized remarketer.

When you send comments to IBM, you grant IBM a nonexclusive right to use or distribute your comments in any way it believes appropriate without incurring any obligation to you.

If you are mailing a reader's comment form (RCF) from a country other than the United States, you can give the RCF to the local IBM branch office or IBM representative for postage-paid mailing.

- If you prefer to send comments by mail, use the RCF at the back of this book.
- If you prefer to send comments by FAX, use this number:
  - FAX: (International Access Code)+1+845+432-9405
- If you prefer to send comments electronically, use one of these network IDs:
  - IBM Mail Exchange: USIB6TC9 at IBMMAIL
  - Internet e-mail: mhvrcfs@us.ibm.com
  - World Wide Web: http://www.ibm.com/s390/os390/

Make sure to include the following in your note:

- Title and publication number of this book
- Page number or topic to which your comment applies

Optionally, if you include your telephone number, we will be able to respond to your comments by phone.

Reader's Comments — We'd Like to Hear from You

IBM BookManager BookServer
for World Wide Web for AIX and Linux:
Getting Started Version 2 Release 2

Publication No. GC34-3152-00

You may use this form to communicate your comments about this publication, its organization, or subject matter, with the understanding that IBM may use or distribute whatever information you supply in any way it believes appropriate without incurring any obligation to you. Your comments will be sent to the author's department for whatever review and action, if any, are deemed appropriate.

Note: Copies of IBM publications are not stocked at the location to which this form is addressed. Please direct any requests for copies of publications, or for assistance in using your IBM system, to your IBM representative or to the IBM branch office serving your locality.

Today's date: _____

What is your occupation?

Newsletter number of latest Technical Newsletter (if any) concerning this publication:

How did you use this publication?

[ ]   As an introduction   [ ]   As a text (student)
[ ]   As a reference manual   [ ]   As a text (instructor)
[ ]   For another purpose (explain)

_____

Is there anything you especially like or dislike about the organization, presentation, or writing in this manual? Helpful comments include general usefulness of the book; possible additions, deletions, and clarifications; specific errors and omissions.

    Page Number: Comment:

_____   _____
Name   Address

_____   _____
Company or Organization

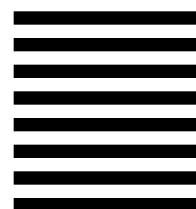_____   _____
Phone No.

Fold and Tape   **Please do not staple**   Fold and Tape

NO POSTAGE
NECESSARY
IF MAILED IN THE
UNITED STATES

BUSINESS REPLY MAIL

FIRST-CLASS MAIL   PERMIT NO. 40   ARMONK, NEW YORK

POSTAGE WILL BE PAID BY ADDRESSEE

IBM Corporation
Department 55JA, Mail Station P384
2455 South Road
Poughkeepsie, NY 12601-5400

Fold and Tape   **Please do not staple**   Fold and Tape

IBM

Program Number: 5639-B77

GC34-3152-00